

# SHEEMA D'CUNHA

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## WORK EXPERIENCE

- **Marketing & Sales Specialist, Lotus Overseas Services Providers LLC, Dubai , United Arab Emirates**(Jan 2019 to Present)
- **Tele – Sales Manager, ADMA Management Consultancies & Orchid Infosys under same Management., Dubai , United Arab Emirates**(Jan 2017 to Dec 2018)
- **Tele – Sales Executive/ Customer Service Executive , Global Insurance Brokers LLC, Dubai , United Arab Emirates**(Aug 2015 to Oct 2017)
- **Tele –Marketing Executive / Customer Service Executive, Life Plus Insurance Brokers LLC, Dubai , United Arab Emirates**(May 2014 to Jun 2015)
- **Sales Secretary/Administrator, Quill Hygiene Trading LLC, Dubai , United Arab Emirates**(Sep 2011 to Apr 2013)
- **Secretary/Asst. Accountant, Bryan Electrical switchgear Manufacture LLC, Dubai , United Arab Emirates**(Nov 2009 to Aug 2011)
- **Administrator/Secretary, Mary Matha Public School, Cochin, Kerala, India**(Jan 2007 to Jul 2009)

## EDUCATIONAL BACKGROUND

- **Mahatma Gandhi University , , B.Com, 0,**
- **, , Diploma, 0, Computer Applications**

## SKILLS

- **ms word**

PERSONAL BACKGROUND

- **Birthday:** - 1975-01-30