

Muhammad Ashiq P K

CA - Inter Qualified

Professional Experience of Over 3 Years

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CAREER OBJECTIVES

A semi-qualified chartered accountant with extensive experience in managing the Finance and Accounts department, posses good management and supervisory skills is seeking a rewarding and challenging position in a company that will give opportunities for professional growth.

AREA OF EXPERTISE

- Accounts
- Taxation (Including VAT,GST)
- Financial Reporting & Analysis
- Auditing
- Credit control, Reconciliations & Budgetting.

ACADEMIC QUALIFICATIONS

- CA Inter Completed.
- B.com degree in Madras University.

WORKING EXPERIENCE

Organization : Nathan &Company
Organization Type : Chartered Accountants Firm
Tenure : May 2020
Brief job description : Nathan & Co. is a reputed firm in Kerala having more than 25 Years of experience in Auditing, Taxation, Accounting field.

In Nathan &Co. I am responsible for the following key roles:

- Finalization of Financial statements
- Planning , development and implementation of effective and efficient financial controls, strategies, policies and procedures
- Financial reporting
- Budget preparation and planning
- Project Costing
- All types of Accounting operations

- Deals in Taxation matters including Income tax, VAT, GST
- Auditing in different fields like Hospitals, Automobiles, Banks, Textiles, Jewels, Educational Institutions, Construction companies.
- Statutory and internal audits
- Reconciliation of debtors, creditors, banks & cash.

COMPUTER PROFICIENCY

Having sound knowledge of the following system software and application packages:

- Microsoft office with good MS Excel skills.
- Tally.ERP

ADDITIONAL SKILLS/TRAINING

- Completed 90 hrs Advanced IT course.
- Completed 15 days of MCS and Orientation course conducted by Institute of chartered accountants of India.
- Attended various seminars and course organized by ICAI and other bodies.

PERSONAL

Father's Name : Ahammed
 Marital status : Unmarried
 Date of birth : September 5, 1996
 Passport No. : N7800891
 Nationality : Indian
 Address : Payattu Mannil Kuni (House),
 Payyoli Angadi (post), via Payyoli,
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