



Syed Abudahir.I

Mobile +971 54 530 7216

Email : syedabudahir4@gmail.com

Career Objective:

I Am Seeking a Competitive and Challenging Environment Where I Can Serve Your Organization and Establish an Enjoyable Career for Myself.

Educational Qualification:

Secondary School Leaving Certificate (SSLC) year (2001 to 2002)

Electronics & Communications Engineering year (2002 to 2005)

Other Qualification:

DWA Diploma in Windows Application (6 Month's) (2000)

DCA (Diploma in Computer Application (6 Month's)(2004)

HDCA Honors Diploma in Computer Applications (1 year's) (2004)

Skill:

Network Security, Infrastructure Development, Virtual Routing and Forwarding (VRF) Firewalls Cisco Certified Design Professional (CCDP), Routing, Technology Integration, Cisco Certified Internetwork Expert (CCIE), Switching, Network Infrastructure.

Accreditation. Engineering Communication, Electronic Engineering, Curriculum Learning Environment, Teaching, Presentations, International Standards, Presentation Skills

Languages Known:

Tamil & English (Reading & Speaking & Writing)

Hind & Malayalam (Speaking)

Experience In UAE:

IT MANAGER

Alpha Data / Mar 2006 - Dec 2016 / Abu Dhabi

Information Technology Manager Job Responsibilities:

Maintains information technology strategies. Manages staff.

Researches and implements technological strategic solutions.

Accomplishes information technology staff results.

Plans, monitors, and appraises job results.

Coaches, counsels, and disciplines employees.

Initiates, coordinates, and enforces systems, policies, and procedures.

Maintains staff by recruiting, selecting, orienting, and training employees.

Maintains a safe and secure work environment.

Develops personal growth opportunities.

Maintains organization's effectiveness and efficiency by defining and delivering strategic plans for implementing information technologies.

Directs technological research by studying organization goals, strategies, practices, and user projects.

Completes projects by coordinating resources and timetables with user departments and data center.

Verifies application results by conducting system audits of technologies implemented.

Preserves assets by implementing disaster recovery and back-up procedures and information security and control structures.

Recommends information technology strategies, policies, and procedures by evaluating organization outcomes.

Identifies problems.

Evaluates trends.

Maintains quality service by establishing and enforcing organization standards.

Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies.

Contributes to team efforts by accomplishing related results as needed.

Technical management, Technical understanding, Analyzing information, Informing others, Staffing

Problem solving, Data center management, Developing budgets, Coordination, Strategic planning

Quality management

IT PROJECT MANAGER

BK Gulf / Dec 2016 – Dec 2018 / Abu Dhabi

Information Technology (IT) Project Manager Job Duties:

Accomplishes information technology staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.

Maintains staff by recruiting, selecting, orienting, and training employees; maintaining a safe and secure work environment; developing personal growth opportunities.

Maintains organization's effectiveness and efficiency by defining, delivering, and supporting strategic plans for implementing information technologies.

Directs technological research by studying organization goals, strategies, practices, and user projects.

Completes projects by coordinating resources and timetables with user departments and data center.
Verifies application results by conducting system audits of technologies implemented.
Preserves assets by implementing disaster recovery and back-up procedures and information security and control structures.
Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.
Accomplishes financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective action.
Maintains quality service by establishing and enforcing organization standards.
Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
Contributes to team effort by accomplishing related results as needed. Information Technology (IT) Project Manager Skills and Qualifications: Technical Management, Technical Understanding, Analyzing Information , Informing Others, Staffing, Problem Solving, Data Center Management, Developing Budgets, Coordination, Strategic Planning, Quality Management.

IT ADMINISTRATOR

Alpha Catering & Facility Management Services / Dec 2018 - May 2020 / Abu Dhabi
Responsibilities

Install and configure software and hardware
Manage network servers and technology tools
Set up accounts and workstations
Monitor performance and maintain systems according to requirements
Troubleshoot issues and outages
Ensure security through access controls, backups and firewalls
Upgrade systems with new releases and models
Develop expertise to train staff on new technologies
Build an internal wiki with technical documentation, manuals and IT policies
Requirements

Proven experience as a System Administrator, Network Administrator or similar role
Experience with databases, networks (LAN, WAN) and patch management
Knowledge of system security (e.g. intrusion detection systems) and data backup/recovery

Familiarity with various operating systems and platforms
Resourcefulness and problem-solving aptitude.

Declaration

As I entered above details are true and will be do the best of my knowledge.

Syed Abudahir. I