

IZHAR UL HAQ SHAH
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M17 , Mussafah Abu Dhabi UAE

Dear Sir,

I am writing to apply for the Site Supervisor position . I am a professional with more than 4 years of experience in construction of building and Road work. The past three years have been spent working in a supervisory role in Pakistan.

In my current job as Site Supervisor for Bright Gradient Contracting llc. I supervise employee set safety goals monitor equipment functioning communicate policies to staff and write progress reports. I have a knack for organization and am able to utilize my skillsr. I am a fair and personable leader with good communication skills and I strive to motivate my team in ways that are positive. My greatest asset as a Site Supervisor is likely to be my knowledge of building constructionand road work; I am well-versed in safety protocol optimal equipment functioning and employee supervision.

I am certain you will find my qualifications and credentials to be in order. Please feel free to contact me at your convenience to schedule an interview. I thank you for your time and look forward to meeting with you.

Best,

Izhar Ul Haq Shah

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Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Experience

- **BCL Private Ltd** 01/02/2013 - 05/03/2015
Site Supervisor

Responsibilities

- Prepared diagrams, charts and surveys for well-informed job planning and project scopes.
- Assessed costs of labour and materials for each project, ensuring adherence to budgetary requirements.
- Carried out to ensure compliance with relevant regulations.
- Performed initial client assessment and analysis to begin research process.
- Actively worked to prevent issues by closely monitoring job sites for impacts and effectively collaborating with Assistant site engineer

- **Frontier Work Organisation (FWO)** 01/01/2016 - 19/10/2019
Site Supervisor

Duties &

- Carries out all Affiliate policies.
- Oversees construction of one new construction home.
- Abides by the construction schedule set by the Affiliate.
- Attend weekly construction meetings.

Materials:

Work with the Affiliate team to ensure that the correct materials and tools are on the job at all times.

Coordinates the delivery needs of all material to Construction Coordinator, checks deliveries against purchase orders to ensure correct

Supervises and coordinates additional contracted personnel as necessary.

Monitors all sub-contractors and required inspections.

Inspects each phase of work to determine if quality standards are met and that trades are completed on schedule

- **Bright Gradient contracting llc**
Site Supervisor

25/02/2020 - Till date

- Supervising [workers](#), [subcontractors](#) and [work activities](#).
- Preparing and presenting [site inductions](#), [safety briefings](#) and [toolbox talks](#).
- Assessing and managing [safety hazards](#).
- Ensuring appropriate [site rules](#) and [welfare facilities](#) are in [place](#).
- Carrying out regular [inspections](#).
- Helping [project managers](#) to [plan](#) the [work programme](#).
- Helping coordinate [deliveries](#) of [materials](#), [plant](#) and [equipment](#).
- [Completing records](#) for [site reports](#).
- Attending [site management](#) meetings.
- Carrying out regular [inspections](#) to ensure [compliance](#) with relevant legal requirements, processes and procedures.
- Raising [safety](#) concerns at the appropriate [level](#).
- Resolving problems and implementing improvements.
- Organising and overseeing external [inspections](#), such as with a [health and safety inspector](#).
- Providing emergency [first aid](#) if required.

Education

- **KPBTE pakistan**
DAE 3 year (civil Technology)
B

2012

Skills

- 1 :A positive attitude. 2:Good understanding of safety procedures.
- The ability to communicate with, motivate, and if necessary discipline the workforce. The ability to understand drawings and other contract documents.
- Computer skill
- Prepare time sheet for Manpower
- Team work and work under pressure
- First Aid Training and Organisational skills
- The ability to mediate to resolve issues understanding of occupational health

Projects

- **Fountain house hospital peshawar**
- **China Pakistan Economic corridor Project (CPEC)**
- **Al Nahda Tower Dubai G+3 podium +16TYP+17**
Al Nahda Tower Dubai G+3 podium +16TYP+17ROOF Residential
Client:ETJAR INVESTMENT
Consultant::PRIME CONSULTANT DUBAI

Personal Details

- Date of Birth : 18/11/1990
- Marital Status : Married

- Nationality : Pakistani

Reference

- Reference will be provide on request. - ""