

Mr. SYED KHAJA KHIZER

Barista

Email ID: **Khizersyed124@gmail.com**

Mobile: **+91-9704552194**



Summary

Friendly and fast-working Barista with 7+ years of experience worked as a Fine Dining Restaurant in Lead Barista, Kuwait, and Barista Operation, Al-Amjad contracting & Trading company, Jeddah, Saudi Arabia. Skilled in customer service, coffee and food preparing, and inventory management. Knowledgeable on different coffee varieties from around the world. Seeking to Beverage exceptional service and dedication to great coffee to become the barista shift supervisor.

EMPLOYMENT HISTORY:

1) Present Employment:-

Head Barista, **Bean Board fine Dining Restaurant in Vizag, Andhra Pradesh** From July 2022 to till date.

2) Previous Employment:-

Head Barista, **Smart Café & Fine Dining Restaurant in Kadapa, Andhra Pradesh** From May 2020 to June 2022.

3) Previous Employment:-

Lead Barista, **Coffee Bean & Tea leaf, Al-Gunaim Pvt Ltd, Kuwait**, from Mar 2019 – Feb 2020

4) Previous Employment:-

Barista, **Al-Amjad contracting& Trading company, Jeddah, Saudi Arabia** from Mar 2016 – May 2018

Duties and responsibilities:

- ✓ Greet all customers and present beverage menu.
- ✓ Discuss beverage items, make suggestions, and answer any inquiries
- ✓ Describe current promotions and new products
- ✓ Specialist in Brewing coffee American, Spanish latte, V60.
- ✓ Take customer orders accurately. Operate coffee making equipment
- ✓ Prepare and present beverages according to established recipe and presentation standards. Serve prepared food items such as muffins.
- ✓ Prepare and pack coffee bean purchases for customers.
- ✓ Promotes coffee consumption by educating customers by selling coffee and coffee grinding and brewing equipment, accessories, and supplies, preparing and serving a variety of coffee drinks, along with pastries and cookies.
- ✓ Managed merchandise levels store appearance and visual display arrangements.
- ✓ Welcomes customers by determining their coffee interests and needs.
- ✓ Educates customers by presenting and explaining the coffee drinks menu.
- ✓ Prepares and sells coffee drinks by following prescribed recipes and preparation techniques for coffee drinks, such as espresso, espresso lungo, coffee latte, and cappuccino.
- ✓ Describe current promotions and new products
- ✓ Take customer orders accurately.
- ✓ Serve prepared food items such as muffins.
- ✓ Prepare and pack coffee bean purchases for customers
- ✓ Record and accurately process purchases using the POS system.
- ✓ Record and accurately process purchases using the POS system.
- ✓ Collect and process payments from the customer including cash, credit, and debit cards. Comply with health, safety, and hygiene guidelines and regulations
- ✓ Ensure customer service stations are well stocked.
- ✓ Maintain a clean and hygienic work area

- ✓ Dismantle and clean machinery as needed
- ✓ Display merchandise in an attractive and functional manner
- ✓ Monitor and order inventory.
- ✓ Stock inventory according to storage requirements
- ✓ Complete opening and closing duties for each shift.

Skills and Experience

- ❖ High volume experience with coffee making equipment
- ❖ Working knowledge of all forms of coffee and standard beverage recipes
- ❖ Basic numeracy and money-handling skills
- ❖ Able to read and speak fluently in required language
- ❖ able to stand for long hours
- ❖ able to lift and carry moderate amounts of weight

Key Competencies

- ❖ sense of urgency
- ❖ high energy level
- ❖ organizational ability
- ❖ customer service orientation
- ❖ communication skills
- ❖ honesty and integrity
- ❖ reliability

Academic Qualification

Intermediate, Annamayya Junior College, Kadapa, Andhra Pradesh, India.

PERSONAL DETAILS

Name	:	Syed Khaja Khizer
Father's Name	:	Syed Mahaboob Basha
Date of Birth	:	14-May-1986
Marital Status	:	Single
Phone No	:	+91-9704552194
Nationalities	:	Indian
Mailed	:	Khizersyed124@gmail.com
Passport No	:	S9507476
Date of issue	:	27/12/2018
Date of Expiry	:	26/12/2028
Languages known	:	English, Hindi, Telugu, Urdu and Arabic,
Address	:	42/521-1, NGO Colony Kadapa-516001., Andhra Pradesh, India.

I hereby declare that all the above-mentioned information is true to the best of my knowledge.

(SYED KHAJA KHIZER)

