

SAJEEV MUHAMAD ISMAIL

Driver Cum Office Back-End Operation

Dubai, United Arab Emirates

054-3550498 | sajeev815@gmail.com



Career Objective

Highly motivated and experienced professional seeking a challenging career opportunity in a field closely aligned with my expertise. Known for my strong sense of responsibility, I am eager to take on new challenges and contribute to the success of an organization. With an innate ability to adapt quickly to new environments. I am a keen listener and a dedicated learner, constantly striving to expand my knowledge and skill set. Complemented by excellent communication and interpersonal skills, I am poised to make a positive impact in any team or project I am a part of.

Additional Skills

- Keen RTA Rules - Knowledge
- Attention to Detail
- Flexible
- Preparing & Delivering Reports
- Communication Skills

Work Experience

Aug 2018 - Feb 2019

Home Maids Building Cleaning Services LLC - Dubai

Driver

- Demonstrated responsible vehicle maintenance practices, performing regular inspections, reporting any issues promptly, and ensuring cleanliness and proper functioning of the assigned vehicle.
- Received positive feedback from Management for providing exceptional service, including courteous and professional behavior, clear communication, and ensuring a comfortable and safe journey.

Feb 2015 - Feb 2018

S B M Off Shore Contractors Dubai

Driver

- Successfully adapted to changing schedules, demanding work environments, and diverse customer requirements, demonstrating flexibility and willingness to accommodate different needs.
- Collaborated effectively with team members, dispatchers, and colleagues to coordinate delivery schedules, share information, and provide support when needed, contributing to a smooth and efficient workflow.

Jan 2012 - Jan 2015

Hailwa Zaafaran Sweets Factory LLC, RAK

Driver

- Demonstrated quick thinking and problem-solving skills when faced with unexpected situations or roadblocks, effectively resolving issues to minimize disruptions and ensure a seamless experience for passengers.

Jan 2010 - Jan 2012

Al Shukoor Technical Services, RAK

Driver

- Consistently delivered exceptional service by adhering to schedules and promptly transporting passengers or cargo to their destinations, earning a reputation for reliability and punctuality.
- Foster strong relationships with key customers and suppliers, addressing their needs and concerns, and providing exceptional service to enhance customer satisfaction and loyalty.

Professional
Details

- Passport No : M0529672
- Passport Expiry : 23 - Jul - 2024
- Date of Birth : 16 - Mar - 1978
- Visa Status : Visit - 2month
- UAE License : Yes

Education

Thiruvallam, Thiruvandrum, Kerala, India **BNV Higher Secondary School**

Languages
Known

- Arabic
- Hindi
- English
- Malayalam
- Tamil