



SHAMIL T

Location – Dubai, UAE

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EXECUTIVE SUMMARY

Versatile, accomplished & resourceful professional, offering 2 years of rich hands-on experience in finance industry, with reputable organizations in India, with proven track record in Accounting & Auditing. Implementing continuous process improvement initiatives to meet corporate goals, while operating in competitive & challenging business environment. Exploring challenging management assignment to utilize multifaceted competencies and deliver outstanding results aligned to corporate goals & Objectives, thus adding value to the organization.

WORK EXPERIENCE

Accountant

Lamit Tiles & Sanitary

January 2021 – August 2021

India

Achievements

- Assist auditors – internal and external – with documentation required for the auditors to do their job satisfactorily.
- Post and process journal entries to ensure all business transactions are recorded.
- Prepare monthly bank reconciliation reports.
- Reconcile accounts payable and receivable on a regular basis.
- Petty Cash handling and reconciliation of cash & bankbooks.
- Post and process Month end closing entries.

Accounts Assistant

Mohan & Mohan Associates of Chartered Accountants.

July 2017 – July 2018

India

Achievements

- Concurrent audit/Internal audit of banks including cooperative bank.
- Statutory audit of companies engaged in trading, manufacturing, service sector.
- Prepare Balance Sheet, Profit & Loss Accounts & Audit report of different concerns.
- Return filling under GST regime.
- Preparation of income tax return and related compliance.
- Audit of government projects.
- Audit under Income tax Act 1961.

EDUCATION

Master of Commerce In Finance, University of Calicut, India, 2020

Bachelor of Commerce In Finance, University of Calicut, India, 2017

SKILLS

MS office

VAT

SAP ERP

Internal Audit

Winman ERP

Tax Audit

Month end closing

Stock Audit

Communication

Leadership

PROJECTS

- A study on the Investment pattern of Government Employees with the Special Reference to Areekode Panchayath, India (2019 – 2020)

- A study on Distribution channel of Aluminum industry in Wandoor region, India (2016 – 2017)

CERTIFICATES

Accounting Practice (2016 – 2016)

UGC Aided Career Oriented Program, Certificate Course Examination April 2016 under University of Calicut, India.

Derivatives (2020 – 2020)

Attended one Day Workshop on " Derivatives " organized by University of Calicut in the month of August 14

PERSONAL DETAILS

DOB : 15 May 1997
Nationality : Indian
Languages : English, Malayalam, Hindi,Tamil
Driving license : Indian
Visa type : Visiting visa

INTERESTS

Travelling,
Trekking
Infotainment,
Music

REFERENCE

CA T. Gopakumar FCA
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Mr.Shafeeq Siraj
Director Lamit group
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