

CAREER OBJECTIVE:

To be a part of the challenging team which strives for the better growth of the organization and which explores my potential and provides me with the opportunity to enhance my skills and gain more knowledge and with an intention to be an asset to the company.

PERSONAL DETAILS:

Email Address: <u>babaanmaryrose0913@gmail.com</u> Address: 27c street , Al Muraqqabat Deira Dubai 25570 Mobile Number: 058-1637621 Date of Birth: September 13 , 1994 Nationality : Filipino Language: Tagalog , English

Visa Status: Employment VISA

SKILLS and QUALIFICATIONS:

- Skilled and well organized in providing customer service, order processing and Cashier Management
- Strong ability in dealing with different type of customer
- Remarkable ability to analyses and solve problems
- Active, energetic, and responsible with good communication skills.
- Ability to work under pressure and fast learner
- Able to get along well with co-workers and accept supervision
- Known for efficiency and initiative in work
- Good Knowledge in MS Office
- Good Knowledge in POS system

EDUCATIONAL ATTAINMENT:

High School Diploma

Tayabas Western Academy Foundation Inc..

Candelaria, Quezon Philippines

Mary Rose B. Babaan

WORK EXPERIENCE:

Senior Sales Associate cum Cashier

Brand Bazzaar (Apparel Group LLC) Dubai Outlet Mall, Dubai U.A.E July 21, 2019 – Up to present

- Greet all customers and offers assistance
- Demonstrates a high level of knowledge of products setting up attractive product displays and promotional booths.
- Seeks to fully understand the customers needs, provides customer with the best solution, contacts other associates/leaders as needed; until customer's need is met.
- Maintain a clean and uncluttered store environment, ensures that area and aisles are clear, product is easily accessible to customers; consistently removes trash and distressed items
- Stocking shelves with merchandise.
- Report discrepancies and problems to the supervisor.
- Attaching price tags to merchandise on the shop floor.
- Receiving and storing the delivery of large amounts of stock
- Counting and listing down the items received from the suppliers.
- Fixing / Attaching bar code to all the products
- Prepares Daily Sales Reports and balances the cash drawer.
- Complies with company rules related to cash and credit card transactions.
- Provides information to customers regarding pertinent rules, policies and procedures related to cash and credit card transactions.
- Answers telephones and files cashiering documents.
- Provide information to customers regarding promotions

Sales Associate cum Cashier

Brands For Less LLC Burjuman Mall , Dubai UAE September 25 , 2017 – February 15, 2019

- Implented upselling strategies ,encompassing recommendation of accessories and complimentary purchases.
- Maintained records related to sales , returns and inventory availability
- Maintained organized, presentable merchandise to drive continuous sales.
- Analyzed and properly processed product returns, assisting customers with finding alternative merchandise to meet needs.
- Trained and developed new sales team and associates products, selling techniques and company procedures.
- Handling POS and cash.
- Knowledge how to do the opening and closing procedure.