

# **CURRICULUM VITAE**

## **PERSONAL DETAILS**

**Names** : BABRA NALIYAKA WEKESA  
**Visa Status** : Employment Visa  
**Nationality** : Kenyan  
**Language** : English and Kiswahili  
**Mobile No** : +971566955532  
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## **POSITION SOUGHT: WAITRESS**

## **CAREER OBJECTIVES**

To pursue a good career in a company that gives me ample opportunity to enrich my innate potential, also I would like to be a part of good organization and competitive that paves a way to prove myself and puts forth the best in me.

## **WORKING EXPERIENCE**

### **SLICES CATERING DUBAI L.L.C**

#### **POSITION: WAITRESS**

**Oct 2018-Present**

#### **Duties and Responsibilities**

- >Meet and greet client in a welcoming and friendly manner.
- >Ensuring customers are comfortable and being attended to a timely manner.
- >Address customer needs to exceed their expectations.
- >Building and maintaining client relationships.
- >Maintaining highest standards at all times.
- >Assisting them to choose the right food and drinks.
- >Issuring the receipt to the customers.

### **NYALI BEACH RESORT**

#### **POSITION: WAITRESS**

**Dec 2017-Apr 2018**

#### **Duties and Responsibilities**

- Making sure the customers are comfortable & enjoying the service.
- Address customer needs to exceed their expectations.
- Recording accurate customer orders.
- Handing over the menu to the customers.

- Assisting them to choose the right food and drinks.
- Issuing the receipt to the guest.
- Making sure the service area is clean and neat.
- Serving the order on time.
- Operating and maintaining a clean environment.
- Building a client base of loyal customers.
- Maintaining high standards of customer service.

## **EDUCATIONAL BACKGROUND**

**2014-2017:-Valentine Secondary School  
(Kenya Certificate of Secondary Education)**

**2006-2013:- Mbaraki Primary School  
(Kenya Certificate of Primary School )**

## **INTERESTS AND HOBBIES**

- Acquiring and applying new skills
- Socializing and making new friends
- Listening to music
- Swimming
- Watching movies
- Dancing
- Travelling

## **GREATEST STRENGTHS**

- Keen Listener
- Patient
- Enthusiastic
- Ambitious
- Creative

**REFEREE**

**Upon Request**