

MONIKA SURI

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WORK EXPERIENCE

- **Document Controller & Sales, Lillymere Trading LLC**, , United Arab Emirates(Feb 2019 to Jul 2020)
- **document controller, Reliance Life Insurance Co. LTD**, , India(Jan 2015 to Dec 2019)
- **Junior Officer (Operations/ Document Controller), Adarsh Cooperative Society (Bank)**, , India(Apr 2014 to Nov 2014)
- **C.C.E OPERATIONS / Document Controller, Reliance Life Insurance**, , India(Jul 2009 to Mar 2012)
- **financial advisor, Reliance Life Insurance**, , India(Jan 2008 to Jun 2009)

EDUCATIONAL BACKGROUND

- **Bachelor of Arts Global Open University**, , Bachelor's , 2010,

SKILLS

- **maintaining documents / scanning / maintain file records**

PERSONAL BACKGROUND

- **Birthday:** - 1983-06-15