

# Curriculum vitae

## SHAHROZE SALEEM

E MAIL : [shkhankhan1995@gmail.com](mailto:shkhankhan1995@gmail.com)

MOBILE : 058-6748585

SHARJAH-UAE



### OBJECTIVES :

Willing to work in highly competitive environment and have high dedication for challenging jobs. Highly motivated to build bright career through personal efforts and struggle in esteemed organization.

### PERSONAL DETAILS:

Date of Birth : 23/09/1995  
Sex : Male  
Nationality : Pakistani  
Marital Status : Single  
Passport : FT5754701  
Visa Status : Visit Visa

### QUALIFICATIONS:

- ☐ Completed Secondary School Certificate from Pakistan
- ☐ Completed Higher Secondary School Certificate from Pakistan
- ☐ Completed 1 Year in P.M.F (Lab Technician) from UCH Hospital Pakistan
- ☐ Continue BA Graduation

### EXPERIENCES:

#### **Telecommunication Assistant**

**TMQ channel partner of Etisalat Telecom (*from July 2019 to July 2020*)**

#### **Dubai, UAE**

- Created Business opportunities with existing clients as well as new clients.
- Achieved good response against sales lead, identified and closed potential leads.
- Conducted Cold calling and telephonic calling for generating business for the company.
- Coordinated with clients for understanding their requirements and business needs.
- Streamlined operational processes for submitting applications for new accounts activation with Etisalat.

## **Sales Agent**

**Al Wafiq Electronics LLC** (*from May 2019 to July 2019*)

**Dubai, UAE**

Worked as Sales Agent in Kiosk selling Telecom Products

- Dealing with Postpaid sims.
- Dealing with Devices.



## **Front Desk Officer**

**Habib Bank Limited, Pakistan** (*from Feb 2018 till March 2019*)

Front Desk Agent dealing with Branch customers directly

Marketing for Personal Loans, Credit Cards, ATM Cards & Car Financing

## **Inside Sales Representative:**

**Zong Franchise**



***March 2017 to September 2017***

A Talented and competitive Inside Sales Representative that thrives in a quick sales cycle environment. Source new sales opportunities through inbound lead follow-up and outbound cold calls and emails.

- Understand customer needs and requirements
- Route qualified opportunities to the appropriate sales executives for further development and closure
- Close sales and achieve quarterly quotas
- Research accounts, identify key players and generate interest
- Maintain and expand your database of prospects within your assigned territory
- Team with channel partners to build pipeline and close deals
- Perform effective online demos to prospects

## **Call Center Agent**

**M.H.Communications, Pakistan** (*from May 2016 till Feb 2017*)

Worked as Call Centre Agent for UK Branded Company

- Verbal communication
- Phone skills
- Listening
- Data entry skills
- People skills
- Informing
- Customer focus
- Customer service
- Attention to detail
- Professionalism
- Multi-tasking

## Skills

- ☐ Young and Energetic
- ☐ Honest and Hardworking
- ☐ Able to work under pressure
- ☐ Punctual, Dedicated and Quick Learner
- ☐ Ability to work in multicultural environment

## Languages

- ☐ English
- ☐ Urdu/Hindi

## DECLARATION:

I hereby declare that all the above furnished details are true and correct to the best of my knowledge and belief.