

SALMANUL FARIS KALLIVALAPPIL

Abu Dhabi, United Arab Emirates|0545141248| Email: salmanulfariskv7@gmail.com

PERSONAL SUMMARY

A highly experienced, competent and motivated person in the field of sales, customer service and safe – reliable driving. Client focus with strong interpersonal communication. A flexible individual, quick learner with management potential. Currently seeking a good and professional environment where I can learn and thrive.

EXPERIENCE

Mohamed Omeir Yousef Ahmed Al Mheiri Family

Driver | 01-02-2018 to Present

- > Giving safe and timely rides to the employer, visitors and other clients.
- > Maintaining the cleanliness and orderliness of the car.
- > Routinely inspecting the car, insuring the car is always in good condition.
- > Sending the cars for minor repairs and maintenance as needed.
- > Adhered to the UAE driving and traffic laws and regulations .

Nambisan's Private Limited Company, Kerala India

Sales Officer | 2017-2018

- > Facilitate cold and warm calls to prospective leads.
- > Schedule and follow through on calls with leading and current customers.
- > Communicate with clients through email.
- > Provide quality customer service.
- > Perform cost benefit analysis for prospective clients.

Viva Agency Company, Kerala, India

Store Keeper | 2016-2017 | Part time

- > Maintain receipts, records and withdrawals of the stock room.
- Receive, unload and shelves supplies.
- > Perform other stock related duties such as returning, packing, pricing and labeling supplies.
- Inspect deliveries for damage or discrepancies and report those to accounting for reimbursements and record keeping.

EDUCATION

2014-2017 | Bachelors in Commerce (Undergraduate) | Kidhmath Arts and Science College | Kerala, India

2012- 2014| Plus Two (PASSED)| Guide College |Kerala, India

2002-2012 | Secondary School Leaving Certificate | Kerala, India

LICENSE AND PERSONAL INFORMATION

VALID UAE LICENSE | License Number: 2428402 | Issue date: 31-01-2018 | Expiry date: 05-01-2024

Birthdate : 18-07-1997 Gender: Male Nationality: Indian Language: English, Malayalam, Hindi, Arabic Civil Status: Single <u>Passport Details</u>

Passport number: 05541876 Passport Issue date: 01-03-2016 Passport Expiration date: 28-02-2026

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Salmanul Faris Kallivalappil

Applicant