# ANISH P. SYED

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## WORK EXPERIENCE

<sup>o</sup> SENIOR MANAGER – HR HEAD, Indira Gandi Memorial Trust Group of Institutions – IGMT (Education Sector), Kerala, India(Dec 2018 to Present)

<sup>o</sup> SENIOR HR & ADMIN MANAGER, BEST SOURCE TRADING & CONTRACTING WLL (TRADING & CONTRACTIONG Co.), , Qatar(Oct 2015 to Nov 2018)

<sup>o</sup> SYSTEM CONSTRUCT LLC (Construction Co.), HUMAN RESOURCE MANAGER - ADNOC WING, , United Arab Emirates(Mar 2013 to Jun 2015)

<sup>°</sup> HR & ADMIN OPERATIONS MANAGER, DLI SYSTEMS LLC (I.T Solution Provider Co.), , Qatar(Mar 2010 to Mar 2013)

<sup>o</sup> DEPUTY HR & ADMIN OPERATIONS MANAGER, ARABIAN EQUIPMENT & MAINTENANC E CO. (Heavy Equipment Co.), , Saudi Arabia(Feb 2008 to Jun 2010)

Sr. HR & ADMIN EXECUTIVE, AREMCO (Construction Co.), , Saudi Arabia(Feb 2005 to Feb 2008)

## EDUCATIONAL BACKGROUND

### SKILLS

° multitasking

<sup>°</sup> hardworking

team leader

#### PERSONAL BACKGROUND

**Birthday:** - 1983-05-14