### **ARUNKUMAR ASOKAN**

Versatile, high-energy professional, offering dynamic career in Site Operations, **Project Execution, and Relationship Management**; scaling new heights of success with hard work & dedication and leaving a mark of excellence on each step

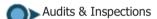
**E-MAIL:** arunkumarashoka@yahoo.com **MOBILE:** +971564705900, +917358961517

# PROFILE SUMMARY

- **A competent professional** offering **over 7 years** of experience in managing the entire end-to-end **Site Operations**, with key focus on top line & bottom line profitability by ensuring optimal utilization of resources
- Experienced in **planning & spearheading commercial & cost control activities** involved in construction projects including contract administration in compliance to standards
- Expertise in planning and executing projects with a flair for adopting modern methodologies; complying with quality standards
- Exemplary relationship management, communication skills with the ability to network with **project members, consultants, contractors, govt. authorities, statutory agencies** with consummate ease
- Diligent in swiftly **ramping up projects with competent cross-functional skills and on time execution**; skilled in generating tender and contract documents, including bills of quantities with the architect and the client
- Skilled in managing entire contract activities involving techno-commercial studies (technical & commercial aspects), failure mode, cost benefit analysis and tendering (negotiation, conclusion & close-out of contract)
- Hands-on with CADS RC, Rebar CAD, Auto CAD, Revit architecture and MS office
- An enterprising & goal-oriented professional with skills in leading personnel towards accomplishment of business goals

### CORE COMPETENCIES





Resource Planning







Contractors, Subcontractors & Suppliers Management



Team Building & Leadership

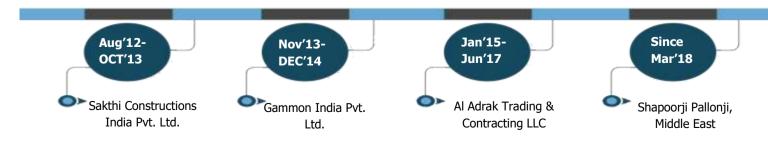
# SOFT SKILLS



## **EDUCATION**

 Diploma in Civil Engineering from GMS-MAVMM Polytechnic, Alagar kovil, Madurai, Tamilnadu in 2012

## CAREER TIMELINE





#### Since Mar'18 with Shapoorji Pallonji, Middle East as Site Engineer

#### **Key Result Areas:**

- Executing project from the mobilization, planning, scheduling, monitoring, controlling, and completion, handing over and closure stages
- Developing project baselines; monitoring & controlling projects with respect to cost, resource deployment, time overruns and quality compliance to ensure satisfactory execution of projects
- Supervising and controlling construction activities according with the project specification, plan and method statements
- Conducting inspections and controls over the quality of workmanship of the project
- Ensuring:
  - Foremen and understanding their duties and responsibilities
  - Working environment is in safe condition and all workers are wearing their PPE
  - o Necessary materials and equipment are on site, and preparing the schedule for the future deliveries
  - o finished products meets the requirement specified on the design workshop drawings and engineering consultant
- Leading the preparation of inspection request prior to the consultant approval for the completed works on the construction site
- Coordinating with various departments to collect the required information and data about the required details
- Ensure that all work done in accordance with the project specifications and requirements in most effective manner
- Coordinating to technical department for identification of the needs as per IFC drawings, specifications, international standards, etc.
- Negotiating with subcontractors; finalizing sub-contract agreements to ensure subcontract terms and conditions reflect obligations & scope of main contract
- Reviewing contractual performance to ensure compliance with terms and to identify conflicts or changes requiring resolution
- Maintaining a healthy working relationship with all sub-contractors
- Monitoring site progress to ensure timely completion; supervising performance bottlenecks and taking corrective measures to avoid the same
- Raising RFI's Document (Request for Information)
- Liaising with clients, architects, consultants, contractors, sub-contractors & external agencies for determining technical specifications, approvals and obtaining statutory clearances
- Anchoring on-site construction activities to ensure completion of project within the time & cost parameters and effective resource utilization to maximize the output
- Contractually intimating to the superior in case of any delay events
- Preparing the Daily and Weekly Construction work report
- Executing the work as per civil engineering specification
- Maintaining excellent relations with statutory authorities for availing mandatory sanctions, also coordinating with consultant engineer, departments & supervisors for daily work progress
- Monitoring projects progress and updating the estimate at Completion on monthly basis
- Checking the construction material quality and quantity as per approved drawing

#### Jan'15-Jun'17 with Al Adrak Trading & Contracting LLC as Site Engineer (Structural)

### Nov'13-Dec'14 with Gammon India Pvt. Ltd. (Sub Contract) as Rebar supervisor

#### Aug'12-Oct'13 with Sakthi Constructions India Pvt. Ltd. as Site In-charge



Title: Qaryat Al Hidd homes, Abudhabi
Title: Forsan Central mall, Abudhabi
Title: Amity international school, Abudhabi
Title: Khatmat Malaha Border Post (ROP).

Title:Khatmat Malaha Border Post (ROP), Govt. Project, OmanTitle:STF & Police complex (ROP), Govt. Project, OmanTitle:Metro Rail Project, Chennai, Govt. Project, IndiaTitle:Cyprus Oaks Apartment Buildings, Coimbatore, India



**Date of Birth:** 15<sup>TH</sup> June 1991 | **Languages Known:** Tamil, English, Hindi and Malayalam | **Permanent Address:** 81,Edayavalasai,vellalur(PO), Melur (TK), Madurai, Tamilnadu, Pin-625109 | **Passport No.:** L4125814|**Date of expiry:** 05-08-2023