**Nithin Kumar G**

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**Seeking assignments in Security Operations / Vigilance with a high growth-oriented organization.**

**Profile Summary**

* Offering 6 years of experience in Corporate Security & Safety in various capacities.
* Currently associated with Cerner Healthcare Solutions India Private Limited as Senior Security Operator/Security Operator II.
* Sound knowledge of security aspects in a corporate setting with an ability to showcase company image through personal attitude.
* Skilled in developing and implementing policies, procedures, and standards to protect personnel, property, facilities, operations, and proprietary information.
* Strong ability to master a situation quickly; highly knowledgeable in a wide variety of professional disciplines and an expert at organizing & directing turnaround situations.
* A keen communicator with the ability to relate to people across all hierarchical levels.

**Core Skills**

**Security Operations**

**Badge Background Checks**

**Crisis Management**

**Audit & Compliance**

**Vigilance & Investigation Liaison / Coordination**

**Employment Scan**

**Jun’21 – Present with Cerner Healthcare Solutions India Pvt. Ltd., as Senior Security Operator/Security Operator II.**

* Act as an informal leader for the team
* Manage dispatching and monitoring needs across campuses
* Answer phone calls and create incident reports or other appropriate documentation as required
* Proactively identify process improvements and communicate them with leadership
* Demonstrate high competency in policies, procedures and expectations
* Monitoring access control systems, building management systems, cameras and other security systems for Cerner Global sites.
* Maintain operational logs and conduct daily shift checklists and handover reports.
* Gathering all pertinent information accurately when notified of potential security incidents and engaging the correct party to further investigate, if necessary.

**Apr’20 – Apr’21 with Adecco Group India Pvt. Ltd., (Cerner Corporation) as Security Operator.**

* Manage dispatching and monitoring needs across campuses
* Answer phone calls and create incident reports or other appropriate documentation as required
* Proactively identify process improvements and communicate them with leadership
* Continuous monitoring of security systems viz. CCTV, fire alarm, etc for Cerner Global sites.

**Feb’19 – Mar’20 with G4S Secure Solutions India Pvt. Ltd., (ExxonMobil) as Security Shift In-Charge.**

* Formulating various Standard Operating Procedures / Policies to avoid breach of physical security.
* Overseeing smooth Physical Security Operations and SSC Operations.
* Ensure all security guards know their post order and any discrepancies report to the SSC & SSHE Manager.
* Verifying the timesheets of Security Guards before submitting for approval by the Security Management and also responsible for duty schedule OFF duty schedule of the Security Guards.
* Ensure proper feedback is received from time to time from security.
* Ensure that necessary logbooks are in place(SSC, Reception).
* Ensure daily timesheets and toolbox attendances are signed at the beginning of every shift.
* Ensure that all security posts are manned, duties and responsibilities are properly handing /taking between shifts, and Security logs are well maintained.
* Ensure that all security guards on duty are fully knowledgeable with their post orders and familiar with all ExxonMobil safety and security procedures and guidelines.
* Ensure that all keys are accounted for every issuance.
* Prepare patrol schedules, Ensure frequent patrolling, and adequate CCTV monitoring in SSC.
* Conduct the safety & security toolbox talks with all security at the beginning of each shift and develop a JSA for every task as assigned.
* Responsible for the LPO targets of respective shifts and to be meet the target as per the existing LPO schedule reviewed by SSHE Advisor/Manager or designee.
* Responsible to stop & report any unsafe act/work immediately.
* Conduct contraband inspections consistent with RP and guidance from GSA.

**Apr’18 – Jan’19 with G4S Secure Solutions India Pvt. Ltd., (Oath/Verizon Media via Contract) as SOC Analyst.**

* Monitor news channel/travel tracker and other security alerts to report security and safety incidents to Oath management and be part of the India Crisis Management Team
* Continuous monitoring of security systems viz. CCTV, fire alarm, etc for Oath/Verizon Media APAC sites
* Alerting and supporting security wing with movement data and visuals
* Work with Mission Control and technical support Global and Local vendors to ensure repair, maintenance, and serviceability of all technical security equipment across Oath/Verizon Media India sites.
* Monitor regional and APAC geo-political-security events/natural & manmade disaster situations & provide risk reports/updates
* Controlling access and badging system at Oath/Verizon Media India sites and APAC
* Managing the Security systems, access control devices, camera's
* Managed Security Systems and providing technical support for configuration related to issues.
* Ensure smooth functioning and adherence to Oath/Verizon Media safety & security compliance.
* Coordinate with facility managers of all Oath/Verizon Media offices for the maintenance of all security equipment across Oath APAC offices.
* Heading & delegating workload to subordinates to ensure execution of operations on time.
* Kept a close check on Security Operation Center 24/7 and ensured security support within the target response time.
* Automation of report and checklist through Google Forms.

**May’17 – Mar’18 with Walsons Services Pvt. Ltd. (Securitas India), (Yahoo Software Development India Pvt. Ltd./Oath via Contract) as SOC Analyst/ India Mission Control.**

* India Mission Control systems (CCTV, Access Control, Intruder/duress alarm systems, Fire detection, and suppression systems.) for functionality and status and conduct basic troubleshooting and assessment before escalating problems to Security System Infrastructure.
* Checked configuration standard of application and verified the functionality of devices including CCTV, Access Control, Intruder/duress alarm systems, Fire detection, and suppression systems.
* Coordinated with building facility management and BUs for Safety programs and work-ups.
* Organized and conducted Basic Fire Training and Evacuation Mock Drills as per relevant norms.
* Maintained and controlled changes to the documentation for traceability and audit.
* Ensuring smooth functioning of office procedures, management of project, Audit & Compliance.
* Developing and implementing various policies, standards, guidelines, and procedures to ensure ongoing maintenance of security.
* Monitoring and keeping track of various compliance reports generated / records maintained.

**Feb’15 – Apr’17 with Group 4 Securicor Bangalore (Yahoo Software Development India Pvt. Ltd. via Contract) as India Mission Control Operator.**

* Supervised all Regional Command Center Systems including CCTV, Access Control, Intruder/duress alarm systems, Fire detection and suppression systems for functionality and status.
* Involved in troubleshooting before escalating problems to the Security Infrastructure team.
* Worked closely with technicians and system administrators to test and troubleshoot alarms, access control devices, and infrastructure to ensure system integrity.
* Maintained documentation on technical problems, incidents, front-line investigative issues, and other security-related matters.
* Scrutinized Security Risk through Media news channels and websites to evaluate business impact, report to Security Management, and alert the Incident Management & World Event Assessment Teams.
* Prepared Daily India Security bulletin (DISB), Asia Pacific Security bulletin regularly (APSB), and forward to GSOC, BCP, Incident Response, Incident management, and Crisis Management Teams.
* Escalated emergencies to stakeholders and took charge of providing timely resolution of life safety or security emergencies.
* Monitored employees’ travel activities through International SOS (Travel locator Service) and escalated concerns to Management in Crisis Situations.
* Worked with the Investigation team and provided CCTV and access control data for the investigation function.
* Coordinated with Access Resolution Teams in the US & UK to gain access for employees traveling from India and Expats traveling to India.

**Project Experience in India**

* Supported in Installation of temperature sensor in Sever rooms.
* Badge Refresh across all locations in India.

**Technical Skills**

* Well versed with:
  + Integrated Security Systems, Access control, CCTV, and Associated software
  + Microsoft Office, Outlook, and Access Control Software
  + Contingency planning software and Security Investigations protocol

**Education**

* Diploma in Mechanical (Aeronautics) from Manav Bharti University in 2013
* SSLC from Amara Jyothi English School in 2010

**Other Training**

* Received Training on:
  + MIR3
  + Send Word Now
  + Basics Life Support, Advanced Electronic Defibrillator Usage, Rescue Operations, and CPR

**Personal Details**

Date of Birth: 01/01/1995

Address: # 15, 1st Cross, Chikkadevasandra, Devasandra Main Road, K.R.Puram, Bangalore -560036

Languages Known: English, Hindi, Kannada, and Telugu.