# SALOOF ABDUL SALAM



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#### **Passport Details**

No. : M3841244 Issue : 25/11/2014 Expiry : 24/11/2024 Visa Status: Employment

## **Personal Profile**

DOB : 10-03-1995 Sex : Male Languages Known: English, Malayalam, & Hindi Nationality: Indian Marital Status: Single

## **Permanent Address**

SALOOF ABDUL SALAM Valiyapeediakkel House Koottilangadi Post Malappuram District Kerala India Pincode: 676506

# Curriculum Vitae

### Objective

To seek a challenging career in a progressive organization where there is a scope for lucrative growth.

# **Job Experience**

- Worked as a Mechanic Delight international movers Company 1.5 Years Abu Dhabi.
- Worked as a Sales Man& front desk managing, In Dubai UAE 1.5 years, Madina Super Market.
- Worked as a Sales Man Wrangler Gents brand outlet 2 year in India.
- > 1 year worked as Sales Man U.C.B, Gents brand outlet in India.
- > Worked as a Sales Man Address brand outlet 1 year in India.
- **Worked as a Sales Man Samsung Air Conditioner outlet 1.5 year.**

# **Job Description:**

- ➢ Billing& Cash payments.
- > Taking care for the daily administration works.
- > Collection of payments from the wholesale dealers.
- Advising customers when they are making purchase decisions.
- Resolving customer complaints and disputes.
- Qualifying potential new customers.
- Checking the inventory listing with actual stock on the shop shelves and reporting and discrepancies to managers.
- > Daily tracking and reporting to the shop manager.
- Restocking the sales areas.

### **Computer Skills**

### **Current Address**

Deira -Near Naif Police Station Dubai – UAE Area of Interest

- ✓ Management
- ✓ Marketing
- ✓ Sales
- ✓ Accounting

### **Hobbies**

- ✓ Thinking
- ✓ Reading
- ✓ Gardening
- ✓ Travelling

Computer Operator and Programming Assistant: Basic of computer, M-S word, MS-excel, MS- Access, MS-Power point, Internet & Email, Visual Basic & C++

### **Education**

- Secondary School Leaving Certificate (SSLC)
- ➢ Higher Secondary School Certificate (12<sup>th</sup>)
- ITI Diploma

#### **Personal Skills**

- ➤ Highly optimistic.
- Quick to learn and adapt new surroundings and hard Working.
- Cooperative and keen observer
- Creative and innovative mind, good level of grasping New things.
- > Tackling the situations and find the best solutions.

#### **Declaration**

I hereby declare that all the information provided above is true to The best of my knowledge and belief.

Place: Date: Signature (SALOOF ABDUL SALAM)