**ASHWANI KUMAR OJHA**

Present Address: BM-136, Petrochemical township, Reliance industries ltd Nagaothane Manufacturing Division, Tal:- Roha, Dist.:- Raigad, Maharashtra, Pin code:-402125.

Contact no: +91- 7738182135 E-Mail:ao68108@gmail.com

**Professional Summary:**

**17 years of experience in Warehouse & Logistics Management (Material management, Inventory management, Freight Logistics) with M/s Reliance Industries Ltd at RRTF RIL DTA, RIL SEZ Jamnagar & Hydro carbon Unit (MGCC/IPCL) RIL Nagothane . Highly motivated with a solid work ethic maintains excellent time management and a great multitasker . Quick learner, Organized and professional. Dedicated to growing with a company.**

**Job Highlights:-**

* **Expertise in ERP- SAP MM, S&D, F&A module and Microsoft Excel , Word, Power point.**
* **Inventory Management.**
* **Material receipt – MRR , IRN, GRN , Quality Inspection in SAP.**
* **Material Issue to Contractors, MIN finalization, Material Reconciliation, Consumption Booking.**
* **Coordination with Buyer & Vendors.**
* **Material TCs / Documents controlling.**
* **Overall responsibility of ware house management.**
* **Daily Stock Monitoring as per SAP and Physical Stock.**
* **Planning for Logistics mobilization and coordination with transporter.**
* **Planning for P&M mobilization , Check List verification Before placement / Unloading and Loading of Heavy Equipment and other Mechanical Items as per RIL Safety process .**
* **PR/PO/Stock order generation in SAP.**
* **Planning for Material Storage (Mechanical /Civil /Electrical / Instrument/Chemical /Gas ).**
* **Yard Development & Covered Wear House Development.**
* **Excise invoice /Price maintain for Sales order for material Dispatch.**
* **Safety Tool box talk with Worker and Our employee.**
* **HSD/MS/Chemical Dispatch @ RIL Jamnagar Terminal.**
* **Truck Order linking in SAP (S&D Module).**
* **MIS Generation .**
* **Fleet Co-ordination -JNPT terminal (Navi Mumbai).**
* **DC Manager @ Reliance Retail – Customer service /Mall coordination.**

**Academic Qualification:-**

* Diploma in Mechanical Engineering- From State Board of Technical Education, Bihar. 1998 -2001.
* Diploma in LOGISTICS & SUPPLY CHAIN MANEGENENT, From National Institute of Labour Education & Management, Chennai.(2016)
* Diploma In Computer.
* I Sc.- From Bihar Intermediate education council , Patna-1998.
* Matric – Bihar School Examination Board, Patna -1995.

**Present Profile:**

**March 2011 to Till dated Worked as a Warehouse and Logistics /Inventory manager (Project Material Controller) at Reliance Nagothane Manufacturing Division –Raigad , Maharashtra.**

* **Responsibilities of Monitoring Inventory & Material controller Ongoing project at RIL NMD CIVIL, Mechanical, Instrument, Electrical and other consumable materials.**
* **Responsible for Material Receipt, Safe Unloading, Physical Verification as per PO, MRR-IRN-GRN- UD creation in SAP with in a Time frame.**
* **Responsible for communication with vendor for wrong supply/transit damage, Rejected material.**
* **Responsible for Material Issue to contractors and Plant with in time frame against MIN/MRS.**
* **Responsible for optimum utilization of P&M (Cranes, Hydra, Forklifts etc) .**
* **Responsible for Job allocation in very effective manners to all supervisors, riggers and labors working in warehouse.**
* **Responsible for safety in our area , daily monitoring PPES before starting the job, Daily (TBT)Tool box talk with our Team and worker.**
* **PR/PO/STOCK TRANSFER ORDER CREATION.**
* **PRICE MAINTAINANCE.**
* **EXCISE INVIOCE GENRATION.**
* **EWAY BILL GENERATION.**
* **Successfully completed project at RIL NMD: - HEXENE, BUTENE, METALLOCENE, EOEG DBN, ETHANE CRACKER, LERNING CENTRE /UMANG GUEST HOUSE ETC, FIRE WATER RAW WATER, etc.**

# Professional Experience:-

1. **Company Name : Reliance Supp. Chain ltd.**

 Designation **:** DC Manager.

Location : New Delhi( Gurugawon Dry DC- Pataudhi )

Tenure **:** 02 March 2010 to March 2011.

* **Over all responsibilities of DC, Receipt of material and delivery of customer services.**
* **Preparing MIS report reports daily/weekly/monthly basis.**
1. **Company Name : M/s Reliance Logistics Limited.**

Designation **:** Executive (As a Terminal in charge Logistics & Own flit.)

Location **: Panvel (JNPT Terminal) Navi Mumbai.**

Tenure **:** Nov -09 to 28 March 2010.

* **Responsible for overall operation of JNPT RIL Terminal controlled vehicle.**
* **Responsible for Cash distribution to agency for vehicle movement in Maharashtra state Toll charges and other expenses of company vehicle.**
* **Responsible for all expanses debit from vendor and credits in company accounts.**

1. **Company Name : M/s Reliance Logistics Limited.**

Designation **:** Executive

Location **:**  Jamnagar-Refinery (**On Deputation for RIL SEZ Project**)

Tenure **:** Oct-06 to till 2nd Nov. 2009(3 years)

Deputed at “Reliance Petroleum Limited” for “Jamnagar Export Refinery Project” as a Store Officerand Having Following Responsibilities-

**Overall responsibility: Material receipt report (MRR) IR, GRN Preparation in SAP-400 & 415 Server & Co ordination with Custom Officer (Export & import cell) & Excises Dept for SEZ & Non SEZ Area with EOU.**

**Overall responsibility of Inter Company sells For BOE preparation & Invoice Generation in SAP.**

* + - * Supervising overall material movements and Inventory control for Project store in Non-SEZ area and DTA-Warehouse.
			* Re-forming of warehouse area at yard for separation of materials pertains to different plants / commodities.
			* Optimum utilization of manpower, supervisors / Riggers by giving them individual responsibility as per their capabilities and monitored their work by cross checking their day to day work, book entries.
			* Receiving, issuing and stacking of pipes, structure steel, pipe fitting, valves, electrical and general items.
			* Sale & dispatch of goods to other Reliance companies after getting clearance from excise department for inter company sale from RIL-DTA and Preparing MIS for goods Received / Issued / Sold.
			* Proper utilization and safe handling of P&M equipments like crane, hydra, forklift and other vehicles.
			* Returning of rejected / excess supplied item to vendor after getting clearance from Excise Department.
			* Re-organizing of materials with one material one location and properly identified the materials to facilitate issue and physical verification.
			* Processing of goods movement through GRN, GRD, STO, MIN, MRN etc in **Reliance Software (SAP ERP)** as well as in manual books.
			* Responsible for maintaining SAP Inventory & Physical Inventory.
			* Analyzing critical and none / slow / Fast-Moving Materials and ageing of Materials.
			* Managing proper document handling, document scanning and binding for e-documentation.
1. **Company Name : M/s Reliance Logistics Limited.**

Designation **:** Shift In charge

Location **:**  Jamnagar Terminal ( **RRTF- Liquid time office)**

Tenure **:** Dec-05 to Oct-06 (9 Months)

**JOB RESPOSIBILITIES**:-

* + - 1. Supervising overall logistics operation for Liquid fuel distribution from Reliance Terminal to all Gujarat & Rajasthan Reliance Retail Outlets as per Indent given by outlets.
			2. Looks after day to day loading of MS, HSD & distribute as per indent approved by HO.
			3. Preparing invoices and other dispatch documents, filling of road permits.
			4. Tracking of Truck Tankers for further planning of distribution & maintain all the TTs runs about to equal distance
			5. Tracking of road permits, sending used road permits to HO for assessment.
			6. Handling of sophisticated equipments / instruments / cards and regularly arrange inspection of the same.
1. **Company Name : M/s Caliber computer.**

 Designation **:** Shift In charge

Location **:**  Jamnagar ( **RIL)**

Tenure **:** Sept-04to Nov-05)

Reporting to **:** Terminal Manager

**JOB RESPOSIBILITIES**:-

* + - 1. Looks after day to day loading of MS, HSD & distribute as per indent approved by HO.
			2. Tracking of truck tankers while goods being delivered and monitor cycle time for each T.T.
			3. Preparing monthly dispatch report for each T.T. according to their running distance.
			4. Tracking of road permits in transit, follow-up with dispatched location, preparing report of utilization and sending used road permits to HO for assessment.

### TRAINING PROGRAMS

|  |  |  |
| --- | --- | --- |
| **Name of Program** | **Duration (in Hours)** | **Executed by**  |
| SAP-mm operations in RIL | 48 Hrs | Reliance Industries Ltd., Jamnagar |
| Safe Material Handling | 16 Hrs | Reliance Industries Ltd., Jamnagar |
| Hydra & Crane Operations | 16 Hrs | Reliance Industries Ltd., Jamnagar |
| Scaffolding Inspector | 48Hrs | Reliance Industries Ltd., Jamnagar |

### PERSONAL INFORMATION:-

Date of Birth : 15th January 1981.

Father’s Name **:** Shri Rameshwar K. Ojha

Marital Status **:** Married

Permanent Address **:** Village + Post - Agauther Nanda, Tal- Ishuapur, Dist- Chapra(SARAN) , Pin code-841418.Bihar.

 Strengths **:** Self-Confidence, Believe in Team work & advance planning.

Salary Expected **:** Negotiable

**Date : \_\_\_\_\_\_\_\_\_\_**

**(Ashwani Kumar Ojha)**