

Application

From,

Manoj Kumar Singh,

Building-10, Street - 11/A,

Dist:-Tebah, AL-Jubail,

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E-mail: manoj.31121975@gmail.com

singhmanojkumar622@gmail.com

To,

The Personnel Manager,

Sub: An application for **Project O.C Manager / Lead / Coordinator Mechanical.**

(EPCM construction & maintenance of Oil & Gas, petrochemicals & Refinery Sector)

Concerning your advertisement on the **reliable sources** for the above-mentioned post is in your esteemed Organization. Therefore, I most humbly and respectfully offer my Curriculum Vitae for your kind consideration.

I assure you, If I get the appointment, I will try to give the best result-oriented work from my hard work, honesty, and sincerity in your organization.

I look forward to hear from you.

Yours truly,

(Manoj Kumar Singh)

Encl: (I) Curriculum Vitae

(II) Job profile Sheet.

Personal Details

Applied Position : **Project QA / Q.C Manager / Lead/Coordinator_Mechanical**
(For EPCM Fabrication, Installation, Inspection Testing & Commissioning).

Candidate Name : Manoj Kumar Singh

Date of Birth : 31st December 1975

Nationality : Indian

Proposed Position : **Manager Project Control / QA. QC Lead/ Coordinator_Mechanical**
(EPCM construction & maintenance of Oil & Gas, Petrochemical & Refinery Sector)

Known languages : English, Hindi

Total Work Experience : 24+Years

Notice Period : 30 Days (It Maybe Minimize)

Expected Salary : Negotiable

Permanent Address : P. No.: 341/2, Street 6/A, Ravipark Township, Bedibandar Ring Road,
Jamnagar, Gujarat, India, Pin 361006,

Contact details : +91 8141352665, +966 547013655.
E-mail: manoj.31121975@gmail.com, singhmanojkumar622@gmail.com,
Skype: singhmanojkumar622/ **Zoom:** singhmanojkumar622@gmail.com

Passport Details :

Passport Number : **U3751722**

Date of Issue : 15 January 2021. **Date of Expiry:** 14 January 2031.

Issued from : Ahmedabad, Gujarat, India.

EDUCATIONAL / OUALIFICATION RECORDS:-

University Degree : Bachelor of Science (with Physics stream),

University Name : BSBR Ambedkar Bihar University, Muzaffarpur,
Bihar, India

Technical Qualification : Diploma In Mechanical Engineering

University Name : NIE (Maharashtra) India

Professional Certification : CSWIP 3.1 From TWI December 2024.

Professional Certification : Lead Auditor (QMS) **ISO 9001 : 2015.**

Name of Institution : EAS/ IRCA /CQI, Qualified in October 2021.

Professional Certification : Lead Auditor (OHSMS) **ISO 45001:2018.**

Name of Institution : EAS/IRCA/CQI, Qualified in January 2022.

Others Certifications :-

Under Graduate : ASNT LEVEL II- UT, RT, MPT, DPT.

Name of Institution : SIGMA NDE Training Institute, Jamnagar, Gujarat, India.

Under Graduate : Diploma In Computer Application

Name of Institution : Megabyte Computer Training Institute, Vadodara, Gujarat.

Computer Knowledge : SAP_ ERP ,POWER POINT, M.S. Project, Piping_3D Module,
Auto - CAD ,MS OFFICE.

Curriculum Vitae

AWARENESS OF STANDARDS & SPEC.

: ASME B31.3,

: ASME B31.4

: ASME SECTION II, IV, V, VI, VIII.

: API 570, 598, 610 (ISO-13709), API RP-686, API 5L

: DIN EN, BS 6755, ISO 17637, ISO 15607,

Current location : Al-Jubail, Eastern Province, KSA.

Preferred Sector for Employment : Oil & Gas, Petrochemical, Refinery and Energy Sector.

Interested for work location : Middle East- Gulf region & India origin.

Brief Profile Overview:

Having 24+ Years of professional experience in the field of EPCM various types of Industrial projects leading in quality control inspection of the mechanical section of Refineries, Petrochemical, Oil & Gas sector. Quality control inspection for reputed multinational clients. Leadership Experience in quality control monitoring, Supervision, coordination, organizing, testing, certification, documentation, pre-commissioning, etc.

To continue working as a Q.C leader with a proven track record of strategic Q.C vision, quick action, and demonstrated ability to inspire/ mentor the Q.C team to implement the latest

Q.C plan for maintaining industrial quality standards. Ensures that the organization's Std. meet legal compliance and client's expectations. Proper coordination with other concerned departments is needed to implement the quality standard and benchmark, develop new matrices and benchmarks of quality Std, and directly improve the department's performance.

As a Q.C Manager fully responsible for creating, executing, and implementing the project Q.C plan, managing the Q.C team and monitoring the project site quality, documentation of the process in accordance with contract specifications, and documents deviations from the contracts.

PROFESSIONAL EXPERIENCE

❖ Project	: TCF – Riyas NGL, AL-Jubail, KSA	KSA
Clients	: SAUDI ARAMCO	
Position	: GIS Supervisor (Mechanical)	
Duration	: From 21 Jan 2024 to Continue	
Company	: TUV Rheinland Arabia LLC.	
❖ Project	: NBP field development, 4 th phase, ONGC	India
Clients	: Tata Projects Ltd.	
Position	: Q.C Manager - Mechanical	
Duration	: From 01 Sept'2020 To 30 Dec'2023	
Company	: Punj Lloyd Ltd.	
❖ Project	: IGCC, Saipem, (Package -I , Aramco) Jizan, KSA	KSA
Clients	: Saipem, Aramco	
Position	: Quality Control Supervisor (Mechanical)	
Duration	: From May' 2018 to June' 2020	
Company	: NASSER S. AL - HAJRI CORP.	
❖ Project	: CFU Unit Project, Phase III, RIL, Jamnagar, Gujarat	India
Clients	: Reliance Industries Ltd.	
Position	: Q.C Manager - Mechanical	
Duration	: From Sept' 2016 to April' 2018	
Company	: Punj Lloyd Ltd	
❖ Project	: Ammonia Plant (H2/NH3) Project, Samara Zone	Russia
Client	: Linde/Azot Petrochemical	
Position	: QA/QC Engineer Mechanical	
Duration	: From Oct' 2015 To July' 2016	
Organization	: Renaissance Heavy Industries	
❖ Project	: HG Uunit, MRPL Project, Mangalore,	India
Client	: Mangalore Refinery & Petrochemical Ltd	
Position	: DY. QC Manager Mechanical (Piping)	
Duration	: From Nov'2014 to Aug'2015	
Company	: L&T Hydrocarbon Construction & Pipelines	
❖ Project	: Cocker unit_JERP, Package IV, SATRAP,	KSA
Client	: Samsung Engineering, Aramco	
Position	: Q.C Inspector Piping (Mechanical)	
Duration	: From Sept' 2012 to Sept'2014	
Organization	: Nesma & Partners Co Ltd K.S.A.	

❖ Project	: DFCU & AU Unit, OPAL Project Dahej, Gujarat	India
Client	: Samsung Engineering/ONGC	
Position	: Q.C Manager	
Duration	: From Sept' 2011 to May' 2012	
Company	: Randhawa Construction Company	
❖ Project	: Expansion Project of Essar Refinery, Jamnagar, Gujarat	India
Client	: Linde Engineering/Essar Oil	
Position	: Q.C Manager	
Duration	: From July ' 2010 to Aug' 2011	
Company	: Asian Engineering & Construction Co.	
❖ Project:	: RAS GAS_Train 5 & 6 Plant Shutdown,	Qatar
Client	:RASGAS	
Position	: Materials Engineer Piping	
Duration	: From March' 2010 to June'2010	
Organization	: Qatar Engineering & Construction Co, (QCON), Qatar	
❖ Project	: Sulphu runit, JERP, Phase II, RIL, Jamnagar, Gujarat,	India
Client	: Reliance Industries Ltd	
Position	: QC Engineer (Consultant -Inspection team)	
Duration	:FromApril'2009 toDec'2009	
Company	: Reliance Ports & Terminals Ltd	
❖ Project	: Cocker unit, JERP, Phase II, RIL, Jamnagar, Gujarat,	India
Client	: Reliance Industries Ltd	
Position	: QC Engineer (Consultant - Inspection team)	
Duration	: From Oct'2006 to March '2009	
Company	: Reliance Engineering Associates Ltd.	
❖ Project	: Phosphate Expansion unit, GSFC Baroda, Gujarat,	India
Position	: QA/QC Engineer Mechanical	
Duration	: From July' 2005 to Sept' 2006	
Company	: L&T Hydrocarbon Construction & Pipelines	
❖ Project	: Qatar Petroleum_NGL1 &3 Plant Shutdown	Qatar
Client	: Qatar Petroleum	
Position	: QA/QC Inspector (Piping)	
Duration	: From Nov' 2004 to June' 2005	
Organization	: AL-Muftah Contracting Co.WLL. Qatar	
❖ Project	: Cocker project, IOCL Bathinda, Punjab	India
Position	: Senior QA/QC Supervisor Piping	
Duration	: From May' 2000 to Nov' 2004	
Company	: Punj Lloyd Ltd	
❖ Project	: DHDS Project, IOCL Baroda,Gujarat,	India
Position	: QA/ QC Supervisor Piping	
Duration	: From Aug' 1997 to April' 2000	
Company	: L&T Ltd ECC Group	

JOB PROFILE

Previous Roles and Responsibilities:

- Implement the Closed-loop site Quality Management System(QMS) at the site. Ensure site quality induction and orientation. Identify key site procedures & documents and ensure timely preparation.
- Review and implement site quality documents like quality control plans / ITPs, process control procedures, formats for recording processes, results, etc. in a timely manner.
- Close coordination with Completions to ensure processes is fully aligned with approved ITPs / ITRs.
- Review and ensure all aspects of the quality system related to the site are audited at least once. In case of serious deficiency during the execution of a contract notify the project manager and initiate an unscheduled audit.
- Coordinate quality inspections with all the site sub-contractors and vendors to conduct all non-destructive testing on site.
- Ensure proper planning and notification for inspection visits of the QC team (planned and unplanned). Ensure the availability of all necessary documents at inspection release.
- Perform surveillance activities and monitor the construction process. Maintain cordial relationships with Client Site Representatives and ensure that client quality requirements are understood, agreed and fulfilled.
- Manage and monitor Sub-contractor Site Representatives to ensure that the Sub-contractor quality team works efficiently and effectively at the site.
- Monitor Subcontractor quality performance and report, Schedule meetings to resolve specific interface issues.
- Evaluate new quality/test methods, processes, and materials to determine the effect on quality plans.
- Coordinate with the customer's representative on all quality matters, Coordinate and control all inspections/tests.
- Distribute relevant QA/QC documentation to site subcontractors. Verify that the quality-related site activities are by the applicable codes and standards.
- Participate in the site's internal and external site audits Coordinate all the quality site inspection through the site QC Engineers/Inspectors.
- Ensure all quality control documentation is compiled and completed for as-built handover through the QC turnover engineer, Control all non-conformance reports, and undertake remedial action complete site quality control instructions and action remedial responses.
- Review the customer's specifications and undertake relevant training to the site QC inspector.

- Monitor the implementation of the approved site QC Plan, Complete and coordinate the approval of the site QC technical submittals to the customer.
- Coordinate with the site construction manager on all quality issues and coordinate and chair the QA/QC site weekly meetings with the project's subcontractors and QC personnel.
- Ensure the safety is adhered to at the site, Ensure site KPIs are measured, monitored, and actions implemented for any identified gap, and Implement Lessons Learned where relevant at the site.
- Analyze quality information (audit results, process/product non-conformities, feedback, etc.) and identify corrective and preventive actions.
- Review and approve Daily Surveillance Reports, and lead bi-weekly Quality Walkthroughs.
- Reports progress/status related to the quality system on a regular basis to project site management and project Quality Manager. Manage a team of QA/QC engineers, coordinators, Inspectors, and/or Document Controller (QA/QC) as relevant to support the quality activity.
- Align quality resources with business needs and assure effective coverage of the project load.
- Ensure all technical documents related to site quality control are current status.
- Manage Lessons Learned mechanism and ensure its implementation in projects/disciplines.
- Ensure effective implementation of the Customer Feedback procedure.
- Ensure the evaluation of supply sources by appraising the vendor's capabilities to provide suitable products and services to confirm the project requirements.
- Responsible for maintaining proper coordination with CLIENT/PID/PMT Representatives, ensuring quality requirements are met.
- Ensure that the project QA/QC team manages project quality assurance requirements from quality planning, documenting plans and procedures, training and implementation, surveillance and audits, monitoring quality trends, corrective and preventive action, reviews and reports etc.
- Assess quality tools and techniques available in the market including systems and procedures of clients and competitors for their suitability for adoption as best practices.

❖ **Personal Strengths:**

Good Team management technique, Good communication skills, and Good interpersonal and problem-solving skills.

❖ **Declaration:**

I hereby declare that the above information given herein before and the statement and other papers included are to the best of my knowledge and belief true and correct in all particulars.

Yours Truly

(Manoj Kumar Singh)