



KIRAN THOMAS

(Bachelor of Business Administration)

CONTACT

+971 56 579 3108
+91 7025898676
kiranthomas012@gmail.com
Passport no: P5257307

Reference Address:

Adarsh c.s

+971 557089439

Anoop Joseph

+ 91 9447988976

(sub treasury, Painav)

SOFTWARE SKILLS

Photoshop, Spreadsheet,
MS Office, MS Excel, MS Word,
MS Power Point

HOBBIES/INTERESTS

Football
Movies
Books
Drawing

PERSONAL DETAILS

NAME: Kiran Thomas

DATE OF BIRTH: 01/02/1996

GENDER: Male

NATIONALITY: INDIAN

MARITAL STATUS: SINGLE

LANGUAGES: English, Malayalam & Hindi

KNOWN PERMANENT

ADDRESS: Edasserikunnel (H),

Upputhode P.O, upputhode Idukki, kerala-685604

CAREER OBJECTIVE

To be aware, authentic and committed to the organization. I work for discharge the duties and responsibilities assigned with total professionalism, dedication and honest. Always target oriented, health to achieve the management goals and interest. Take an initiative to adapt to any management policy and decision. Having healthy attitude for self-improvement and never stop the learning process. Believe in team play.

Objective Statement – To work as servicing in a challenging environment, contributing enthusiasm, dedication, responsibility, and good work ethic, combined with a desire to utilize my customer service skills obtained through my experience.

QUALIFICATION

Qualification	College/Institutes	Board/ University	Year	Aggregate
DEGREE (BBA)	Al-Azhar College Of Arts And Science, Thodupuzha	Mahatma Gandhi University, Kottayam	2013-2016	55%
HSE (SCIENCE)	St. Mary's H.S.S, Murickassery	Kerala State Board	2011-2013	71%
SSLC	St. Joseph H.S, Upputhodu	Kerala State Board	2010-2011	80%

PROFESSIONAL SKILLS

Course	Discipline Specialization	Institution	Year of Passing out
Diploma	Logistics and Supply Chain Management	Keltron Knowledge Center, Kottayam	2017-2018

EXPERIENCE

- Two year marketing experience at Flytech proofing Industries, kottayam
 - Defining and managing our brand to the customers.
 - Describing the importance of our products.
 - Finding the best customers.
 - Supporting the marketing manager.
 - Organizing and attending marketing activities
- 10 months experience as Assistant Supervisor at Marafie Engineering Group, Kuwait
 - Creating and managing team schedules.
 - Managing workflow.
 - Supervising the works
 - identifying the workers strength and weakness.
 - Helping to resolve employee issues and disputes

INTERPERSONEL SKILL

- Ability to make and maintain good working relationships.
- Confident Determined and Articulate.
- Adapting successfully with changing situations and environments.
- Communication skill
- Highly flexible and adaptable performer.
- Ability to work individually and closely with others to accomplish
- Assigned goals.
Ability to lead and motivate team members.
- Time management and planning skills.
- Risk and issue management skills

DECLARATION

I hereby declare that above furnished particulars are true to the best of my knowledge and belief.

Kiran Thomas