

LIBEESH KUNNAPPILLY PREMAN

Dubai, UAE

Email: libeesh.kply@gmail.com

Phone: +97156 - 903427

WORK EXPERIENCE

- **HR Senior Administrator, Transguard Group L.L.C.**, Dubai, United Arab Emirates(Jul 2018 to Aug 2020)
- **HCM Analyst, HCM Analyst– Human Capital Management**, Dubai, United Arab Emirates(Sep 2014 to Jun 2018)
- **HR Administrator, Visa Team (Renewal)**, , United Arab Emirates(Jun 2014 to Aug 2014)
- **Admin Team, HR Administrator** , Dubai, United Arab Emirates(Mar 2013 to May 2014)
- **HR Assistant, Visa Team (Renewal)**, , United Arab Emirates(Nov 2012 to Feb 2013)
- **Visa Team (Employment), HR Assistant** , , United Arab Emirates(Mar 2012 to Nov 2012)
- **Leave and Ticketing Team, HR Assistant**, Dubai, United Arab Emirates(Mar 2010 to Mar 2012)
- **HR Assistant , Passport Room Control & Document Control**, , United Arab Emirates(Oct 2007 to Mar 2010)

EDUCATIONAL BACKGROUND

- **National Institute of Business Management**, , **M. B. A** , 0, HR

SKILLS

- **recording and distributing mail**
- **sorting**

PERSONAL BACKGROUND

° **Birthday:** - 1985-05-25