



Mr. Ramesh Trikamji Jethva

Dubai – U.A.E

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rameshjethva88@gmail.com

Curriculum Vitae

Career Objective

A hard working and self –reliant individual, Seeking a challenging position within a dynamic, growth-oriented organization where experience and knowledge can be further developed and extensively utilized.

Strengths and Professional Summary

- Cooperative in a group activity, optimistic, assertive and confident.
- Excellent team player with great interpersonal and presentation skills.
- Maintain positive attitude in the face of changes in work assignments
- Open minded, organized , productive and practical
- Self –assured , Self – confident & Self-motivated
- Posses good time management skills and able to meet with deadlines

EMPLOYMENT HISTORY

M T N Cargo Transport By Heavy and Light

Designation. ; Light Driver

Employed ; April.14.04.2016 to 13-04-2018

Department Customs Clearance work and Documentation and arrange Transportation, Pro work (of Economics & Chamber of Commerce , Ministry of Labour & Immigration Documents

works, Department of Consulates work, Customs Clearance work , etc..,) collection of Bill of lading , Delivery Orders

INTERMODAL GLOBAL SHIPPING LLC

Designation : Cargo Supervisor

Employed : 24. Navembe. 2013 to 23. Navember.2015

RESPONSIBILITIES

Department Customs Clearance work and Documentation and arrange Transportation, Pro work (of Economics & Chamber of Commerce , Ministry of Labour & Immigration Documents works, Department of Consulates work, Customs Clearance work , etc..,) collection of Bill of lading , Delivery Orders

ALOKOZAY INTERNATIONAL CO. – DUBAI- U A E

Designation : Driving Com Logistics Assistance

Employed : 14.February. 2008 to13. February .2011

RESPONSIBILITIES

Documentation and Pro work (Department of Economics & Chamber of Commerce , Ministry of Labour & Immigration Documents works, Department of Consulates work, Customs Clearance work , etc..,) collection of Bill of lading , Delivery Orders , arrangement of Transport and assisting in Office works and looking after documentation and filling in office.

AL KHALEEJ METAL COAT . – DUBAI- U A E

Designation : Documentation Work For Shipping & Embessy

Employed : 16 August.2004 to 30.August2007

Documentation and Pro work (Department of Economics & Chamber of Commerce ,

Ministry of Labour & Immigration Documents works, Department of Consulates work

VINTAGE CO . – DUBAI- U A E

Designation : Documentation Work For Shipping & Embassy
Employed : 3.Navember.2000 to2003 1 Years

Education Qualifications

- S.Y .B COM passed in April 2001 in GujaratUniversity , Mandvi-kutch
- H.S.C Passed in March 1993 in GujaratUniversity Mandvi- Kutch
- S.S.C Passed in March 1990 in GujaratUniversity Mandvi- Kutch

Technical Qualifications

MS Office : MS Excel (Advance) MS Word
Deep Knowledge In Internet Browsing & Surfing

P R O SKILLS

Banking works, Visa Processing & Collection , Immigration Work, Embassy Work

Driving license. Issue Date. [10.05.2005] Expiry Date.[14.05.2025]

Personal Information

Gender : Male
Nationality : Indian
Date of Birth : 25 May 1972
Passport No. : K 9363878
Issue Place : Ahmadabad
Language Known : English , Hindi & Gujarati

References: Available upon request

RAMESH JETHVA - 0561640676 - 0508725415