



PLANNING ENGINEER (MECHANICAL)

JODHIN SUDHAKARAN K.P

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KANNUR- 670613, KERALA, INDIA

Objective

In pursuit of challenging assignment which would facilitate the maximum utilization and application of my broad skills and to be part of them to work dynamically towards the growth of organization.

Personal Skills & Strength

- Keen to learn new skills.
- Motivating & goal oriented
- Sincerity & self confidence
- Analytical mind & positive attitude.
- Having leadership quality.
- Having good convincing power.
- Ability to tackle critical situation.
- Good verbal & written communication skills.
- Comprehensive problem solving ability.
- Zeal to learn & interact and hard working.

Job History

I have more than **7 years'** Experience in Oil and Gas Industries. Started my career since 2014, I have experience and worked with various companies involved in Oil and Gas Industries , as a **PLANNING ENGINEER / TECHNICAL PLANNER** in UAE & India.

Education

B-Tech in Mechanical Engineering

From Anna University Chennai (2014)

Annai Teresa College of Engineering

Work Experience

1. SAMAYA ENGINEERING

Planning Engineer

JAN-2021 TO Till Date

CPCL - SHUTDOWN

(CPCL:-CHENNAI PETROLEUM CORPORATION LTD)

Chennai

2. ADNOC Representative (INSPECTA INTERNATIONAL LLC)

Technical Planner

JAN-2020 TO DEC-2020

BAB OIL Habshan

UAE , ABUDHABI

BAB OIL Habshan – SHUTDOWN

BCDS Train 6

BCDS Train 7

3. SAMAYA ENGINEERING

Planning Engineer

OCT-2019 TO JAN-2020

RELIANCE JAMNAGAR PROJECT

Jamnagar

Computer skills

- Maximo & Credo
- Primavera P6
- Microsoft Tools : Excel , word ,
- Power Point & Outlook
- Designing Application : AutoCAD
- Internet Access

Personal information

Nationality : INDIAN
Gender : Male
Date of Birth : 03-July-1992
Passport No : **L 48 36 713**
Validity : **09-Dec-2023**
Place of Issue : Kozhikode
Language Known : English, Hindi,
Tamil, Malayalam

4.EXCELLENT PROJECTS (I) PVT.LTD.

Planning Engineer

SEPT-2018 TO SEPT-2019

- a) IOCL REFINERY-SHUTDOWN**
Panipat – Haryana
- b) RELIANCE REFINERY-SHUTDOWN**
Patalganga – Mumbai
- c) IOCL REFINERY-SHUTDOWN**
Panipat – Haryana
- d) NAYARA ENERGY LIMITED –SHUTDOWN**
(Formerly Essar Oil Limited)
Jamnagar
- e) CPCL – SHUTDOWN**
(CPCL:-CHENNAI PETROLEUM CORPORATION LTD)
Chennai

5. KP ENGINEERING

Planning Engineer

NOV-2017 TO AUG-2018

RELIANCE JAMNAGAR PROJECT (IIR- CARGO 4 , J4)
Jamnagar

6. SHREE SHIVA ENGINEERING CONSTRUCTIONS PVT.LTD

Planning Engineer

JAN-2017 TO OCT-2017

RELIANCE JAMNAGAR J3 PROJECT
Jamnagar

7. TECHNO PROFICIENT SERVICES AND ENGINEERING (TPSE)

Planning Engineer

APR-2014 TO DEC-2016

RELIANCE JAMNAGAR J3 PROJECT
Jamnagar

Job Responsibilities

- Responsible for study of BOQ (Bill of Quantity as per specifications and taking out quantities from drawings, to review all planning reports, outputs and presentations.
- Submit timely reports and prepare presentations/proposals as assigned and liaising with other professionals on the project, monitoring and checking work on site.
- Develop and prepare material report during the planning phase, update periodically, facilitate review of the status of materials by the maintenance engineer and management.
- To manage the planning activities and train and support Planning Junior Engineers in initializing the project control tools as per the procedures.

- To prepare the project control documents (Milestones Plan, Project Summary Schedules and Execution Plan) of competence in compliance with the project requirements under the supervision of the Project Control Manager/Coordinator.
- To assist the Project Control Manager and Project Team during the assessment of the “Estimate to Complete” for all Project Phases.
- To support the Contract Manager in evaluating cost impact connected with both internal and external changes.
- Coordinate with safety engineer to receive the safety report; assist in analyze progress reports against current baseline schedules, provides daily and monthly reports.
- To conduct the daily progress review meeting with Engineers & Site Managers and prepare the daily work report related to field activities.
- Attend meetings with client and prepare their minutes and ensure the action has to be taken on or before time.
- Identify potential cost optimization opportunities and support the cost reduction activities.
- To assist the Project Control Manager during the “Transfer Meeting” endorsing all Backup documentation prepared during the bidding phase in order to develop the Original Budget.
- Preparation and helps to senior engineer for presentation documents, Support and facilitate the completion of regular reports.
- Make requisitions for cranes, forklifts, trucks equipment, etc. Periodically review the usage and requirements to revise the requisitions.
- Communicate with subordinates to receive their daily report on time; coordinate with admin to prepare manpower in daily report. And Develop scope of work based on site inputs and inspection reports, training & managing staff our team, monitoring database efficiency.
- Create, update records and database with personnel, financial and other data. Develop and maintain strong relationships with internal & external stakeholders to ensure optimal performance.
- To develop the Invoicing Procedure in accordance with the contractual request with relevant “Invoicing Register”.
- Support and work closely with the senior engineer and the planning manager on site the duties include discussing with the subcontractors to make sure the weekly report meets the required deadline to prepare weekly progress sketches and make sure shop drawings are ready on a weekly basis.
- To establish and maintain all Cost Control Documents and “Periodical Reports”
- Coordinate with the maintenance and turnaround contractors for materials and logistics, keep track of records for materials issued to the contractors.
- Arithmetic & technical checking of all bills i.e. Piping, structure, Extra works bills & material Invoices etc.
- To interact with the all relevant Company Departments, Client and Vendors representatives for the topics of competence.
- To reviewing all planning reports, outputs and presentations.
- Preparation and helps for RA bills. And Preparation of monthly reconciliation statement of building material, responsible for verification of certified RA bills.
- To support the Contract Manager in evaluating cost impact connected with both internal and external changes.

- Preparation of MAN Hours planning & tracking file, Mobilization & Demobilization lists, FIVE year Plan and schedule the jobs for Inspection & Corrosion. And Preparation of Integrity PM Forecast plan for month wises and year wises.
- Devise and implement efficient & secure procedures for data handling, analysis with attention to all technical aspects.
- Communicate key issues and risk to the maintenance engineer. Identify and prepare the material risk/constraint matrix and its fallback arrangement with the help of the maintenance engineer.
- Preparation and Updating of PLAN C & I KPI 2020 & 2021, and presentation documents for Corrosion, Inspection, Laboratory and Construction dept. using Microsoft Excel.
- Preparation of all SAP tagging jobs for Corrosion & Inspection like BCDS & RDS Corrosion Loop , Dead Leg Master files, Transfer line Tag jobs, SAP tagging jobs for WELL related jobs, Casing Inspection Tag jobs and Corrosion related all sap tag jobs creation
- Preparing and helps to Audit files for the engineering data system, attend various meetings and action instruction. And Coordinate office activities & operations to secure efficiency and compliance to company policies.
- Using the MAXIMO software for updating & monitoring our daily Inspection records. And checking for the materials in MAXIMO. And month wise Work orders are opening and closure like PM, PDM, CR, OT work orders for Corrosion & Inspection.
- Follow up the Inspection & Corrosion Management plan to ensure the completion of task as per Plan. Formulate techniques for quality data collection to ensure accuracy legitimacy of data.
- Establish rules and procedures for data sharing with upper management external stakeholders etc.
- Response to any technical query regarding any issues related to mechanical static based on the latest standard engineering practice.
- Site Visits: - Random Physical checking of site case to case, managing all sub-contracting activities/services required for smooth execution of projects and Identification and preparation of extra items, update & maintaining projects documents logs etc.
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