**MiRZa**

**AmbalatH**

****

**Dubai**

**+971524275826**

**Professional Summary**

Looking to become part of growing and productive team within a reputed company that will allow me to both utilize and grow skills as in logistics firm. Ready to go the distance using talents to bring value to team management through solid communication Interpersonal skills and strong knowledge of freight and supply chain pratices.

**Experience**

Gallega Global Logistics(25/9/2021 and continuing)

Tally clerk

* Tally and excelling inbound and outbound shipments
* Sorting out shipments(food and non food)
* Repellatisation
* Checklist and picklist creation
* Adminstrative works
* Bin planning
* Wave creation

Cargo Agent

4/2/2019-16/9/2021

Air India Sats Airport Services Pvt .Ltd, Bengaluru, India.(4/2/2019 – 30/1/2020)

* Directed in– and outgoing air freight routes
* Organized and scheduled freight delivery and pickup
* Sorted cargo
* Attach address labels, identification codes and shipping

Instructions to containers

* Established weight of items and cost of ships based on rate

Tables and using appropriate weighing equipment

* Used software to prepare bills collected payments issued

Refunds and investigated billing issues

* Maintained financial and inventory records generating reports

For management review on daily basis

* Supervised uploading practices on the incoming freights
* Loaded and unloaded cargo from containers and pallets

Etihad Airport Servies,Abudhabi Airport.(14/12/2020-16/09/2021)under Transguard groupLLC

* Import Documentation and ACC3 compliance(IED)
* Receiving import flight documents and segregation
* Sorting documents

***Skills***

 Customer and Personal Service

 Coordination

 Operation Monitoring

 Time Management

 Judgment and Decision Making

 Administration and Management

**Education Qualification**

•IATA. December 2018 Montreal, Canada

Speed Wings Aviation Academy, Kerala, India

•Plus Two (Commerce). 2012 -2014 Board of National institute of open school Exam Winners College, Thrissur, Kerala, India

•BBA Logistics. 2018 -Pursuing Bharatiyar University

Speed Wings Aviation Academy, Kerala, India

***Computer Profciency***

 MS office-Word, Excel, Power point.

 Internet and email operations

 Data Entry

**Personal Details**

DOB:02/10/1996

Sex:Male

Nationality:Indian

Marital Status:Single

Father’s Name:Mohammed Hafiz

Passport Number:T4858510

Visa status:Residence visa

***Reference***

Shabeer Sherif

Duty Manager,

Etihad Airport Services,Abu Dhabi

Contact No : 971 -507550357

Place-Dubai

Date-

Mirza Ambalath