

MUHAMMED NASEEL V C

Mobile No: 0522417879 | Email: nazeelvc000@gmail.com | Kannur, Kerala, India



PROFILE SUMMARY

Creative Marketing and Sales professional with highly motivated and leadership skills having bachelors of Business Administration with 3 years of experience in consumer marketing, sales and accounting. Aspire to pursue a challenging assignment in Marketing and Sales. Developer of creative and measurable consumer programs for several key brands.

PROFESSIONAL SKILLS

- Tally
- Accounting
- Customer Service
- Billing
- Team handling
- Sales
- Finance Management
- Type writing

WORK EXPERIENCE

CRYSTAL TRADERS (Kannur, Kerala)

ACCOUNTANT (Jan 2019 – Jul 2020)

- Exposure on accounting
- Experience in Tally ERP 9
- Experience in spreadsheet handling
- Good knowledge in handling Tally
- Experience in data analysis and report generation for accounts
- Exposure on record maintenance for Tally
- Exposure on maintaining invoice filing system

TARGET TRADELINES (Kannur, Kerala)

Sales (Apr 2018- Jan 2019)

- Experience in customer handling
- Increased the sales by 70%
- Capable to achieve sales target
- Enhance customer relationship
- Enhance sale process
- Was part of firm's overall growth and development

EDUCATIONAL QUALIFICATIONS

- Bachelor in Business Administration(Mar 2018)
Kannur, Kerala

TECHNICAL SKILLS

- Microsoft Office Suites (Word, Excel, Power point)
- Tally (ERP 9)

PERSONAL DETAILS

Address : VC House, Talap, P.O Pallikunnu, Kerala, India, Pin-670004
Nationality : Indian
Date of Birth : 9th May 1998
Passport Expiry Date : 2026
Passport Number : P4018310
Marital Status : Single

LANGUAGES KNOWN

- English (Read, Write, Speak)
- Hindi (Read, Speak)
- Malayalam (Read, Write, Speak)

DECLARATION

I hereby certified that the above details are true to the best of my knowledge.

Place : Kerala, Kannur

Date : Sep 2020