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| **RAHIM SHAH** Description: Copy of DSC_0086 copy  **Date of Birth:** June 06, 1988  **CNIC:** 16102-0844742-1  **Religion:** Islam  **Email: Rahimshah03459083185**@gmail.com,  **Cell:** 92-345-9083185,92-342-8403526  **Languages:** Pashto (Native), Urdu & English (Can read write & speak)  **Address Village:** Afzal Imam Colony Pat Baba road P/O Takht Bhai Tehsil Takht Bhai District Mardan, Khyber Pakhtunkhwa, Pakistan Carrier Objective: ***“*To work in pragmatic way in an organization where I can show my talent and enhance my skills to meet company goals and objective with full integrity and zest*”*** | | |
| Education | | **MBA Finance-Preston University 2013 CGPA 3.1/4.00**  **BBA(Hons) Finance-**(KPK Agricultural University Peshawar) **2010 CGPA 3.54/4.00**  **F.sc(pre-engg) Post Graduate College Mardan 2006 839/1100 76%**  **SSC (Science) THE Mardan Model School Mardan 2004 597/850 71%** |
| **Synopsis** | I have done Master of Business Administration in the Discipline of Finance from Preston University & Also done Bachelors of Business Administration (Hons) in the disciplines of Finance from KPK Agricultural University Peshawar KPK Pakistan and have total of 7.5 years’ experience in Branch Banking. | |
| * ***Habib bank ltd*** * ***Habib bank ltd*** * ***Habib bank ltd*** * ***Habib bank ltd*** * ***Habib Bank Ltd*** * ***Habib Bank Ltd***   **Allied Bank Limited** | | 12, Jan, 2022- till to date  Organization: *Habib Bank Limited ( conventional banking branch)*  Title/Station: *Branch Manager based at Faujoon district Swabi*  Responsibilities:   * Ability to formulate strategies and committed to achieve targets/goals * Leadership qualities with expertise in sales, marketing & business development * Marketing and cross selling of Retail / Consumer products & services. * Rendering highest level of services to clients in all circumstances * Analytical, problem solving and having excellent communication & interpersonal skills. * Account opening of customer * Updating and maintenance of customer know your customer (KYC) * Checking of customer transaction regarding AML * Supervision of branch * Work on Compliances issues * Resolving of AML * Knowledge of Islamic banking and conventional banking, SBP Regulation, compliance   09, Nov, 2021- 11-Jan-2022  Organization: *Habib Bank Limited ( conventional banking branch)*  Title/Station: *Branch Manager based at Takht bhai district Mardan*  10, Feb, 2021- 08-Nov-2021  Organization: *Habib Bank Limited ( conventional banking branch)*  Title/Station: *Branch Manager based at Harichand district Charsadda*  12, Sep, 2018- 09-Feb-2021  Organization: *Habib Bank Limited ( conventional banking branch)*  Title/Station: *Branch Manager based at Tangi district charsadda*  16, Oct, 2017- 11-Sep-2018  Organization: *Habib Bank Limited ( conventional banking branch)*  Title/Station: *Branch Manager based at Barikot district Malakand*  May 04, 2015- 15 Oct,2017  Organization: *Habib Bank Limited ( Islamic banking branch)*  Title/Station: *Relationship Manager based at Batkhela Malakand Agency*  Responsibilities:   * Deposit Mobilization * Business Development * Marketing and cross selling of Retail / Consumer products & services. * Providing quality customer service * Networking with existing and potential clients * Account opening of customer * Updating and maintenance of customer know your customer (KYC) * Checking of customer transaction regarding AML * Lodging of cheques * Posting of cheques and transfer of online   June02, 2013- July 2014  Organization: *Allied Bank Limited*  Title/Station: *Business Development Officer based at Takht Bhai*  Responsibilities   * Deposit Mobilization * Marketing of Bank Products * Communicating new product developments to prospective clients * Overseeing the development of marketing literature * Writing reports * Providing management with feedback * Fully command over all Operation works * Have Experience of Operation in using T24 software * Experience of Accounting Opening,OnlineTransfering * Lodgings of LBC and OBC |
| **Certificates**  **Skills & Abilities:**  **Computer Skill** | | * BASICS OF ISLAMIC BANKING * ANTI MONEY LAUNDERING * KNOW YOUR CUSTOMER(KYC) * UP YOUR SERVICE * GENDER DIVERSITY * Strong Interpersonal Skills, * Strong Presentation Skills * Should be able to work individually and in a Team work * Goal Oriented * Sound knowledge in Area of Interest, * Good Computer Skill especially in MS Office Programs (word, Excel, Power point) * Interactive and good in public relation   Diploma in Computer courses from Nicosia Computer College Takht Bhai Mardan  Courses: T24 Allied Bank Software, Office Automation, Urdu In-page and internet. Peach Tree. |
| **References** | | Will be provided on demand |