

ABU BAKAR

Strong background in Office Boy.



Post For Applied: Office Boy

Phone:

+971 58 2886024

E-Mail:

abu024797@gmail.com

Skill Highlights

- Skill Highlights
- Office management & Computer Operator
- Storekeeper
- Strong decision maker
- Complex problem solver
- Good Communications

Personal Detail

Father Name : Najeeb Ahmed
Nationality : Pakistani
Date of Birth : 19-10-2001
Marital Status : Single
Religion : Muslim
Gender : Male
Languages : Punjabi, Urdu,
&
English (Basic)

Personal Detail

Passport No : AS3320561
Date of Issue : 06-OCT-2021
Date of Expiry : 05-OCT-2026
Visa Status : Visit Visa

Experience

Office Management, Computer Operator, Pakistan

- 2 Years' experience as Office Boy with National Bank of Pakistan in Gujrat, Pakistan.
- Well and wide experience in Office Boy and having enough skill in this field

Education

Office Management & Computer Operator Course in Punjab College & University.

F.S.C (Pre Engineering) in Rawalpindi Board University.

Declaration

I here assure you that all the motive information is true and correct to the best of my knowledge and belief. If given a chance to serve under your control i am assuring that i shall discharge my duties to the fullest satisfaction to my superiors.

References

References available on request