



## AFEEF KV

### CAREER OBJECTIVE

Being a committed team player, want to be a part of a renowned organization, to contribute towards the growth of the organization, based on my expertise and to further my personal capabilities by learning from the new exposure within the structured framework of the organization

### WORK EXPERIENCE

Position : **SALES EXECUTIVE**  
Company : Cosmos Sports LLC – Dubai,UAE  
During : Nov - 2018 To July – 2020



- ❖ Merchandising
- ❖ Stock taking and inventory management
- ❖ Stock transfer to different branches across UAE
- ❖ Add-on Sales
- ❖ Cycle Assembling, fitting and repairing
- ❖ Badminton, Squash & Tennis Stringing
- ❖ Ensuring goods are well displayed.
- ❖ Achieving the daily sales target amount and weekly targets.

Position : **SALES EXECUTIVE**  
Company : Levi's - India  
During : Nov – 2016 To July 2018



- ❖ Achieving sales targets set each month by the senior Sales Management team.
- ❖ Answering telephone calls, conveying messages and monitoring the flow of emails from the store website.
- ❖ Hiring developing and retaining talent within the store.
- ❖ Sorting and distributing merchandise to various locations throughout the store.
- ❖ Managing enquiries through the entire buying process
- ❖ Ensuring goods are well displayed.

Position : **SUPERVISOR**  
Company : NS Trading LLC - Oman  
During : Oct - 2015 To Oct 2016

- ❖ Ensuring goods are well displayed.
- ❖ Maintaining products on store racks, shelves and displays
- ❖ Rotating products from the back stock to shelf and display locations
- ❖ Being attentive to every customer's needs
- ❖ Negotiating prices, quantities and delivery times–scale with suppliers.
- ❖ Removing any dented, dirty, damaged, or out of code products from display.
- ❖ Sorting and distributing merchandise to various locations throughout the store.
- ❖ Carrying out market research on how well displayed products are selling

### CONTACT INFORMATION

**Address**  
Al - Karama - Dubai ,UAE

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+971522071233

**Email**  
afeefkoshani@gmail.com

Position : **SALES EXECUTIVE**  
Company : Adidas - India  
During : 2015- May To 2015 Oct



- ❖ Achieving sales targets set each month by the senior Sales Management team.
- ❖ Answering telephone calls, conveying messages and monitoring the flow of emails from the store website.
- ❖ Hiring developing and retaining talent within the store.
- ❖ Sorting and distributing merchandise to various locations throughout the store.
- ❖ Managing enquiries through the entire buying process
- ❖ Ensuring goods are well displayed.

Position : **CUSTOMER RELATION OFFICER**  
Company : World Of Titan - India  
During : 2012 May To 2015 May



- ❖ Maintain records related to sales.
- ❖ Prepare sales slips or sales contracts.
- ❖ Place special orders or call other stores to find desired items.
- ❖ Hiring developing and retaining talent within the store.
- ❖ Sorting and distributing merchandise to various locations throughout the store.
- ❖ Inventory stock and requisition new stock
- ❖ Ensuring goods are well displayed.

## EDUCATION

- Higher Secondary 2012
- S.S.L.C 2010

## PERSONAL DETAILS

Date Of Birth : 15-07-1993  
Marital Status : Single  
Religion : Muslim  
Nationality : Indian  
Language : English, Hindi, Malayalam, Arabic  
Visa Status : Freelance visa  
Passport No : L2837816  
Issue Date : 11-09-2013  
Expiry Date : 10-09-2023

## DECLARATION

I hereby declare that the above information is true and correct to that best of my knowledge and believe.

AFEEF KV