

# MERCED LICAS RACELIS

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## WORK EXPERIENCE

- **CUSTOMER SERVICE REPRESENTATIVE, THE GROOMING COMPANY**, Dubai, United Arab Emirates(Mar 2018 to Apr 2020)
- **SUBJECT MATTER EXPERT / ASSISTANT SUPERVISOR, VXI PHILIPPINES**, , Philippines(Jan 2016 to Jan 2018)
- **ADMIN ASSISTANT , Noonan's Company Quezon City, Philippines**, Quezon City, Philippines(Jun 2014 to Jan 2016)
- **RECEPTIONIST / RESERVATION OFFICER, INTERWORLD-FRIENDSHIPS INC.**, , Philippines(Apr 2011 to May 2014)

## EDUCATIONAL BACKGROUND

- **Union College Sta. Cruz Laguna Philippines**, , **VOCATIONAL DEGREE**, 2017, PRACTICE TEACHING COURSE
- **ST. AUGUSTINE SCHOOL OF NURSING**, , **VOCATIONAL DEGREE**, 2015, PROFESSIONAL CAREGIVING
- **Bocohan Lucena City**, , **Bachelor of science**, 2011, HOTEL AND RESTAURANT MANAGEMENT

## SKILLS

- team player
- leadership
- ms office

## PERSONAL BACKGROUND

- **Birthday:** - 1991-01-10