

# Resume

**Memon Mohammad Aarif**

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## Objective

To secure an appropriate position, this will provide growth opportunities with effective utilization of my skills and experience also the opportunity to learn more in professional's atmosphere.

## Fundamentals of Computer

MS Office: MS word MS excel MS Power-point

Operating Systems: Windows, Dos & Outlook

Accounting Software: Tally (7.2- 9.3)

Computer Hardware & Software Knowledge too

## Work Experience:

Recently working in International Travel Company as a Operation In charge Aug 2017 to Still Now

Also worked in Smartphone Company as Sales Executive in Samsung from May 2013 to Aug 2017

One year Experience from Indusind Finance Department as Office Executive Aug 2012 to May 2013

One and Half year Experience from King Ford Showroom as Sales Consultant Mar 2010 to Sep 2011

## Academic Qualification

Tour and Travels Diploma IATA (International Air Transport Association) from Thomas cooks Pvt Ltd.  
With Amadeus System.

BA From (VNSGU) Veer Narmada South Gujarat University with Economic and Political Science.

## Strength

Positive Thinking

Hard Work

Result Oriented

## Personal Detail

Father Name: Abdul Sattar I

Nationality: Indian

Marital Status: Married

Sex: Male

Date of Birth: 12/06/1988

Language know: English, Hindi, Gujarati and Urdu

Passport No: U3806731

Date of Issue: 24/11/2020

Date of Expiry: 23/11/2030

Visa Status: 03 Month Visit Visa

## Declaration

I hereby declare that the above mention statement are true and correct to best of my Knowledge.

Mohammad Aarif Memon