

MBA (MARKETING) & PGPM (INTERNATIONAL BUSINESS)

CONTACT



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🛍 Alappuzha, Kerala India

ACADEMIC CREDENTIALS

MBA IN MARKETING & INTERNATIONAL BUSINESS

- **IBMR-IBS**
- Mysore University.
- 2015-2017 | 59%

B.COM IN FINANCE & TAXATION

- St. Aloysius College Edathua, Alappuzha,
- Mahatma Gandhi University, Kottayam.
- 2015 | 69.50%

HSE BOARD EXAMINATION

2012 | 81%

SSLC

2010 | 70%

ACHIEVEMENTS & PARTICIPATION

- Received 'Classic Star' Award for the outstanding performance from HDFC Bank Ltd.
- Received 'Rising Star' Award for the outstanding performance from HDFC Bank Ltd.
- Participated workshop on Digital Marketing conducted by National Institute of Digital Marketing.
- Participated workshop on Advanced Supply Chain and Logistics Management conducted by IIMM

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

KEY SKILLS

Team Work Work Ethic Communication Leadership Organization skills Time Management Interpersonal ability Detail Oriented Punctual Quick Learner Hardworking Analytic Skills

EMPLOYMENT CHRONICLE (3 Years)

• ASSISTANT MANAGER | Nov 2019 – Dec 2020

RETAIL BRANCH BANKING HDFC BANK LTD

- Ensure highest levels of customer service in every transaction & Acquisition of new customers
- Promoting and marketing the branch and its products.
- Monitoring & reporting to senior managers on the effectiveness of strategies
- Responsible for Branch audit and ensure nil audit observations as per RBI guidelines
- Develop partnerships & relationships with third parties to meet strategic objectives
- Maintaining an overall management style that follows company best practices.
- Monitoring sales targets.
- Completing tasks assigned by the general manager accurately and efficiently

EXECUTIVE | Jun 2017 – Jul 2019

FOREIGN EXCHANGE

THOMAS COOK INDIA LTD

On site visit to Thailand from Thomas Cook India Ltd.

- Manage Foreign Exchange Operations as per statute and Guidelines.
- Conducting marketing and sales Activities for acquiring new customers.
- To ensure compliance with regard to RBI rules & regulation, AML guidelines, and follow laid down circulars/process by the Company and other statutory bodies
- Catering/Delivering Foreign Exchange to corporate & retail customers.
- Maintain the growth rate and achieve the growth target as per the taraet fixed.
- Building and maintaining profitable relationships with key customers.
- Meeting with managers in the organization to plan strategically.

COMPUTER PROFICIENCY

MS Excel

MS Word

MS PowerPoint

Internet & Email

★★★★

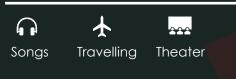
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LANGUAGES KNOWN

English 100 %
Hindi 85 %
Malayalam 100 %

INTERESTS



REFERENCE

Available upon request

PERSONAL STRENGTH

- **COMMUNICATION** Interpersonal skills verbal, problem solving and listening skills in any administrative role.
- SERVICE Having a client focused approach Skills include Patience,
 Attentiveness and a positive language
- ORGANIZATION Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- MANAGEMENT-Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Male
Date of Birth : 10/01/1995
Nationality : Indian
Marital Status : Single

Permanent Address : Souparnika (H), Mampuzhakary,

Ramankary P.O,

Alappuzha, Kerala-689595

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars

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