

# RESUME

## GAYTRI SHARMA

WZ-81/A, Naraina , Village,  
New Delhi " Pin Code-110028

**Contact No.-** 8447880194

**Email Id.-** gaytrisharma1954@gmail.com

## CARRIOR OBJECTIVE

To Work With an Origination where I can learn more and prove my abilities. My Aim is to grow with the origination and contribute fullest on my part to origination goals.

## EDUCATIONAL QUALIFICATION

- **10<sup>th</sup>** Passed From **CBSC** Board in 2008.
- **12<sup>th</sup>** Passed from **CBSC** Board in 2010.
- **B.A** Program from **Delhi University** in 2016.

## TECHNICAL QUALIFACTION

- Six month certificate in **Basic Computer** course.
- Six month certificate in basic **Beauty Culture** course.

## WORK EXPERINCE

- 1 Year working experience as a **Data Entry Operator**.
- 2 Year working experience as a **Office Assistant**.
- 1 Year working Experience in **MI Service Centre** as a **Customer Care Officer**.
- 6 months working Experience in **Huawei Service Centre** as a **Customer Care Officer**.
- 1 month working Experience in **Amazon** as a **Field Service Executive**.

## PERSONAL DETAIL

- |                         |  |
|-------------------------|--|
| • <b>Father's Name</b>  | Mr. O.P Sharma                               |
| • <b>Mother' Name</b>   | Mrs. P.L Sharma                              |
| • <b>Date of Birth</b>  | 17.11.1990                                   |
| • <b>Marital Status</b> | Unmarried                                    |
| • <b>Gender</b>         | Female                                       |
| • <b>Nationality</b>    | Indian                                       |
| • <b>Language Known</b> | English & Hindi                              |
| • <b>Hobbies</b>        | Travelling, Reading books & Listening Music. |

## DECLARATION

I herby declare that all the information given above is true and the responsibility of its authority.

**Date**

**Place**

**(GAYTRI SHARMA)**

