

NILMINI SAKUNTHALA

Tourist Club Area, Abu Dhabi.

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WORK EXPERIENCE

- **Receptionist and Administrative assistant, Private company**, Colombo, Sri Lanka (Mar 2019 to Feb 2020)
- **Receptionist and Administrative assistant, Private company**, Colombo, Sri Lanka (Mar 2019 to Feb 2020)
- **Office Assistant, MONLAR (NGO)**, Colombo, Sri Lanka (Aug 2017 to May 2018)
- **Office Assistant, MONLAR (NGO)**, Colombo, Sri Lanka (Aug 2017 to May 2018)

EDUCATIONAL BACKGROUND

- **University of Kelaniya**, Kelaniya, **Bachelors (Honors)**, 2019, International Studies
- **University of Kelaniya**, Kelaniya, **Bachelors (Honors)**, 2019, German Language
- **University of Kelaniya**, Kelaniya, **Bachelors (Honors)**, 2019, International Studies
- **University of Kelaniya**, Kelaniya, **Bachelors (Honors)**, 2019, German Language

SKILLS

- **administration**
- **word press**

PERSONAL BACKGROUND

° **Birthday:** - 1994-06-28