



**ATUHAIRE ANNAH
MUSINGUZI
Accountant.**

PERSONAL INFORMATION

Contact: +971582610918
Address: Al Rigga Dubai, UAE
Email: atuhair36@gmail.com
Date of birth: 07/02/1995
Nationality: Ugandan
Age: 27yrs
Gender: Female

CAREER OBJECTIVES

To find a position that meets my competences, capabilities, skills, education and experience. To be qualified and competent, flexible and sustainable in diverse areas at all-time anywhere.

SKILLS

- Auditing
- Computer skills(excellent)
- Risk management and analysis (Excellent)

EDUCATION

Bachelor of Commerce 2014-2017

Makerere University

Uganda Advanced Certificate of Education 2012-2013

Naalya Secondary School, Namugongo

Certified Public Accountant Level One 2019

ICPAU

TECHNICAL SKILLS

Discipline, Ethics, Teamwork Accountability, Confidentiality, Integrity Transparency Focus, Positive attitude, Communication Skills – Verbal and Written (Advanced) Interpersonal Skills (Excellent)

EXPERIENCE

ACCOUNTANT at **Kampala International Hospital**- January 2020-Dec 2021

My duties included

- Finalize books of accounts up to balance sheet reconciliation of bank accounts.
- Obtain relevant market information to ensure procurement of quality medical supplies.
- Receive requests for logistics from Team Leads and compare with budgetary allocations.
- Prepare vouchers and cheques for the release of funds and procure logistics as approved.
- File payment vouchers and receipts and keep soft copies of all payments and receipts using Excel or any accounting software.

CALL CENTER EXECUTIVE at **Nangumya and Co Advocates**- Feb 2018-December 2019. Duties included, to receive calls on behalf of the law firm. To address client's complaints and needs.

REFERENCES

Available on request