



Linto T A

Accounts

To start a management career by joining a well settled and highly professional organization that provides good career advancement through large efforts and innovative work techniques

✉ lintota7@gmail.com

☎ +91 9846477077

📍 Thrissur, Kerala, India

WORK EXPERIENCE

Junior Officer (ATM - Card & Payments)

ESAF Small Finance Bank

12/2020 – Present

Thrissur, Kerala

Responsibilities

- Coordinating with Vendors
- Customer Service - Complaint Handling
- Coordinating delivery of Cheque book and ATM card

Digital Marketing Executive (Intern)

SV EduSports Pvt. Ltd

03/2018 – 05/2018

Bangalore

Responsibilities

- Build, plan and implement the overall digital marketing strategy
- Oversee all the company's social media accounts
- Prepare and manage a digital marketing budget

Accounts Executive

Travelmate Solution

05/2015 – 07/2016 & 07/2018 - 11/2020

Thrissur, Kerala

Responsibilities

- Meeting clients to discuss their advertising needs
- Reconcile vendor balances
- Perform bookkeeping, general ledger functions

EDUCATION

Master of Business Administration (Marketing & HR)

Sahrdaya Institute of Management Studies

08/2016 – 06/2018

Kodakara, Thrissur

Bachelor of Commerce (Computer Application)

Nirmala College of Information Technology

07/2012 – 05/2015

Chalakudy, Thrissur

Higher Secondary/ +2

M.M.S.C

08/2010 – 06/2012

Aloor, Thrissur

S.S.L.C/ 10th

R.M.H.S.S

08/2009 – 06/2010

Aloor, Thrissur

SKILLS

Windows Xp,vista,7,8,10

MS Office

E-preneurship

Google Analytics

Online Reputation Management

Social Media Marketing

ACHIEVEMENTS

Participated in the D-Zone Football Competition held by the Calicut University in 2016 and 2017

Transportation & Food Co-ordinator of "Meraki" 2016 & 2017 at SIMS, Kerala

Won 2nd in HR game at Kerala Agricultural University, Mannuthy - "Blue Ocean 2016"

Volunteer with "AIMA- TMA Management Olympiad- 2016" at SIMS, Kerala

PERSONAL PROJECTS

The study of E-Mail Advertisings with special references to SV EduSports Pvt. Ltd. (03/2018 – 05/2018)

LANGUAGES

Malayalam



English



Tamil



Hindi



INTERESTS

Closely following Real Madrid at La Liga

Closely follows T-20 matches of India

Travels more to find different places

REFERENCES

1. Dr. George A.P., Director

Sahrdaya Institute of Management Studies, Ph No. +91 9895 54 54 76

2. Elbin Thomas, Finance Manager

Travelmate Solution, Chalakudy, Ph No. +91 9745 98 85 72

I hereby declare that all the above information given by me is true and correct to the best of my knowledge and belief.

Date:-

LINTO T.A