

HIFZA ANJUM



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CAREER OBJECTIVE

To prosper in a challenging environment with growth and excellence which provides me job satisfaction, self-development and help me in accomplishing personal as well as organization goals.

WORK EXPERIENCE

Designation: **Content Analyst:** Fixed income real time Monitoring team.

Organization: **Refinitiv formerly known as Thomson Reuters Financial & Risk Bengaluru.**

Experience: **3 years 4 months**

Career profile:

- Proficient in Fixed income Process knowledge by delivering Operational Excellence in day-to-day of Fixed Income market data, with the thorough Market analysis and price validation on a real-time basis.
- Dealing with the leading market players and providing the accurate Market data to the customers to make wise investment decisions, as well as monitoring financial movements within the market.
- Excellent work experience and knowledge of Fixed income bonds, treasury securities, Forex instruments, Indices, credit default swaps, Mifid II, mortgage backed securities, asset backed securities, OTC, starmine CDS, fixings and all the G7 and G20 fixed income bonds data on the product Eikon which provide Real time market data, historical updates, benchmark securities data, and added quality assurance data for the customers.
- Analyzing current and historical financial data with the accuracy and identifying Market trends to provide value-added data to the customers.
- Monitor and control operations to minimize risks to customers from embezzlement.
- Provide dedicated fixed income analysis solution with access to robust fixed income data and analytics.
- Delivering Operational Excellence in day-to-day content production by keeping ERT fresh with Value-add updates for all open cases hence be able to attain good service pulse result.
- Measure performance, risk, style, and characteristics multiple financial instruments with best-in-class, flexible reports, and charts on the financial product Eikon.
- Working experience with the leading financial companies, rating agencies, US treasury and stock exchanges with the comprehensive knowledge on various types of bonds markets and other financial instruments.
- Population of US treasury auction calculated accurate bonds, bills, notes, FRN's and tips prices on real-time.
- Service now and change management understanding with the hands-on experience.
- Investigate, troubleshoot, and help provide data issue resolutions to data queries from both internal and external clients such as Blackrock, Graham capital etc.
- Knowledge on the tools used DAMON, FMS, RAQ, Reflection, EJv, Trade Web viewer, basics of Numerical data architecture.

KEY SKILLS

- Excellent communication and interpersonal skills.
- Self-motivation and integrity.
- Problem Analysis and Problem-Solving Skills.
- Ability to deal with enormous quantities of financial data.
- Excellent knowledge of accounting procedures, processes, and Taxation.
- Analyze business operations, trends, and costs.
- Developing and implementing financial systems and controls.
- Thorough knowledge of Accounting and financial concepts and financial models.

ACHIEVEMENT

- Ignite award for assertiveness and proactive approach in quarter 2 for managing the service alerts in APAC shift.
- Worked on WB project to automate the manual tasks to reduction of 30 minutes on daily basis.

ACADEMIC QUALIFICATION

Education	University\Board	Year of Passing	Percentage
M.B.A	Bangalore university (Finance and HR specialized)	2016	72%
B. Com	University of Mysore	2014	85.84%
PUC	DOPUE	2011	88.83%
S.S.L.C	KSEEB	2009	80.64%

CERTIFICATES

- HDCA (MS Office)
- Banking and finance from NSDC
- Tally ERP.9 from NICT

ACADEMIC PROJECTS

- Presented a Mini HR project report from Global calcium PVT.LTD on A study on hazardous industrial chemicals and drug related substances harming industrial workplace.
- Submitted a finance dissertation report on Karnataka power corporation ltd, Bangalore on an analysis of appraisal of fixed assets of KPCL.
 - To examine the utilization of fixed assets of KPCL.
 - To evaluate whether long term funds have been properly utilized in financing the fixed assets.
 - To evaluate the fixed assets turnover of KPCL.

COMPUTER SKILLS

- Microsoft office
- Tally and Advance MS Excel

CO- CURRICULAR ACTIVITIES

- Felicitation and Certification for excellent performance in PUC from the Muslim Students education and welfare organization (M.S.O).
- Awarded as the Best Student among the distinction students of the year during graduation from my college. Organized different programs in college.
- Conducted inter-collegiate management fest and took lead as the finance coordinator.

PERSONAL DETAILS

Spouse	:	Shaik Muntazer
Date of Birth	:	27/04/1993
Nationality	:	Indian
Languages Known	:	English, Hindi, Urdu, Kannada & Basic of Spanish.
Address	:	Muwaileh, Sharjah, UAE.

Declaration

I hereby declare that the information provided above is true to the best of my knowledge.

Place: Sharjah

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