



# AYSHA FEROSE

Can Work as a Coordinator, Admin,  
Receptionist, Accountant, Data Entry Clerk  
etc.

## PROFILE

Seeking a Challenging Position  
in a Reputable Organization to  
Expand and utilize my  
Learning, Skills and Knowledge

Possess Excellent  
Communication Skills and  
have an eye for Detail.  
Flexible to work in any  
Environment as required

## CONTACT

PHONE:  
+971544845751

EMAIL:  
Ayshaferose98@gmail.com

## PERSONAL DETAILS

Date Of Birth: 22/07/1998  
Sex: Female  
Nationality: Indian  
Passport No: U5227193  
Visa Status: Tourist Visa

## LANGUAGES KNOWN

ENGLISH - 80%  
Hindi - 50%  
Tamil - 80%  
Malayalam - 100%

## EDUCATION

- Bachelor of Commerce in Taxation (B. Com) from Mahatma Gandhi University Kerala, India 2017 – 2020
- Board of Higher Secondary Examination (Gov. of Kerala) from M.P.M, Kerala India 2015-2017
- TALLY & SAP G-TEC Education Kerala India 2017
- Secondary School Leaving Certificate (SSLC) from Darul Uloom Kerala India

## WORK EXPERIENCE

- DIHARI MARKETING MANAGEMENT CO. Business Bay U.A.E - Customer Care Representative- (for 2 months)
- BARTAWI GROUP of COMPANIES Al Quoz Industrial Area 2 - Junior Accountant – (For 1 Month)

## KEY SKILLS

- Good Leaderships Quality
- Good Communication Skills
- Excellent Listener
- Friendly, Courteous and Service Oriented
- Adaptable to Changing Environment
- Staff Training & Coaching
- Solid Written and Verbal Communicator
- Responsible Person