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**Queeny M. Pasilan**

**ADDRESS** : Al Rigga, Dubai

**CONTACT NUMBER** : +971524733258

**E-MAIL ADDRESS** : queenypasilan@yahoo.com

**Objective: To able to obtain a challenging position and to enhance and exercise related talents and skills which are needed for future career advancement and stiff**

**EDUCATIONAL BACKGROUND**

College: **West Negros University**  2010

 (Bacolod City)

 Course :  **Bachelor of Science Hospitality Management**

**COMPUTER SKILLS:**

* Basic Computer Knowledge
* Ms office ,Ms Excel, Power Point

 Internet Browsing and Email.

**Trainings / Seminars:**

* **Basic Food Safety**
* **Safety Skills Training**
* Standard First Aid , Community CPR & AED valid until

**Working Experience:**

**Tiara Health Club Residence**

Palm Jumeira,Dubai UAE

Position: **Receptionist**

Date Tenure: June 1, 2017 up to present

**New Star Property Management**

Airport Road, Abu Dhabi

Position: **Receptionist / Office assistant**

Date Tenure: February 4 - April 4, 2017 (part time)

**Kentucky Fried Chicken (KFC)**

Knowledge Village,Dubai UAE

Position: **Shift Supervisor**

Date Tenure: December 22, 2014- December 22, 2016

Job Description:

* Maintain QSC/ CHAMPS standards...
* Ensure maximum guest satisfaction.
* Guest expert and give customer 100% satisfaction
* Promote sales and handle customers complain. Whenever appropriate.

Inventory, Cleanliness and Food Safety Audit on daily, weekly and monthly basis.