# JOAN T. GARCIA

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## **WORK EXPERIENCE**

Assistant Branch In –charge, Customer Service Executive, Cashier, Receptionist, Dubai Driving Center, , United Arab Emirates(Apr 2010 to Present)

# **EDUCATIONAL BACKGROUND**

<sup>o</sup> ACLC College Gil Carlos St. Baliuag, Bulacan, Philippines, , Bachelor of Science, 2010, Information Technology

## **SKILLS**

- ° ms office
- ° leadership
- ° multitasking

#### PERSONAL BACKGROUND

° **Birthday:** - 1990-11-30