

# CURRICULUM VITAE



## ANWAR SADIQUE V I

### ACCOUNTANT

Mob: 0551687905

anwarsadiquevi@gmail.com

To engage in a career that will allow for progress in terms of expertise, socio-economic development, and innovation through exposure to new ideas for professional growth, as well as the growth of the company.

### EDUCATION

**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**2015 - 2017 | Master of Business Administration**

**CALICUT UNIVERSITY**

**2011 - 2014 | Bachelor of Commerce (Finance)**

### SKILLS

- TALLY ( ERP-9)
- MS Office
- Computation and taxation
- Professional Typewriting
- Editing ( both video and images)
- Brochure and business card designing
- Online marketing knowledge
- Languages known : English, Hindi, Arabic, Malayalam and Tamil.

### PROJECTS

- Successfully completed project at 'Cochin Port Trust Cruise Terminal'.
- Worked as an Internee at 'Jet Airways, Ravipuram, Kerala'.

### PERSONAL PROFILE

Sex : Male  
Nationality : Indian  
Date Of Birth : 21/05/1994  
Religion : Islam  
Marital status : Single  
Visa status : Visit Visa  
Passport No : R 6359817  
Date of Issue : 24/11/2017  
Date of Expiry : 23/11/2027

### INTERESTS

- Interested in knowing about personalities and new things which made a difference to the World.

### EXPERIENCE

May 2020

**LULUAT AL AHLI WORLD WIDE CEMENT AND GYPSUM TRADING LLC (Accountant)**

- **Currently Working as an accountant.**
- Management of day to day cash and credit transaction.
- working capital management.
- Follow up of customers and collection

Nov 2019 – Jan 2020

**P.K THOMAS (Accountant)**

- **Worked as an Accountant in Chartered Accountant firm.**
- Provides financial information to management.
- Preparing reports.
- Maintain day to day accounting transaction.

Jul 2019- Oct 2019

**CHRYSLIS MEDIA AND ADVERTISING LLC (Accountant)**

- Accounts, Management of fund flow and cash, credit dealings.
- Handling clients, documentations and processing.
- Identify problems and find solutions.
- Collection.

Apr 2018 – May 2019

**HDFC BANK Ltd., (Teller)**

- Serves customers by completing account transactions
- Deposits and loan payments, cashing checks, issuing savings withdrawals and mail deposits.

Apr 2017 – Mar 2018

**DECATHLON SPORTS INDIA Ltd., (Accountant Cum Sales Executive)**

- Documents financial transactions by entering account information.
- Guides accounting clerical staff by coordinating activities and answering questions
- Management of Purchase and Sales Department.