



MOHAMED MUBASHIR M M

Chemmm007@gmail.com / +965 94732512, 67725082

Passport No: R0849303 Transferable Valid Driving License

10+ years of Supervisor & Material Inspector/Store In charge experience of Engineering & Construction companies. Superior at multi-tasking, detail oriented, focused on productivity, cost effectiveness and results

CAPABILITIES

- **Customer Service**
- **Vendor management**
- **Inventory management/Control**
- **SAP & SPSS**
- **MS Office**
- **Material Safety/Maintenance**

EXPERIENCE

HYEROLL GROUP OF INDUSTRIES, AlRai, Kuwait

Material Inspector / Store In charge

Jan-2023 to Till Date

- ⌋ Regular check-ups of all material like Steel & Aluminum slats, pipes, sheets, guide channels etc.
- ⌋ Regular monitoring of material in and out from the store and also registered in the software.
- ⌋ Regular maintenance of Electrical items like Motors and accessories in the store
- ⌋ Yearly two times inventory analysis
- ⌋ Cheque and Invoice collection and maintain the documents
- ⌋ Handling petty cash and Proper record submitted to head office
- ⌋ Team collaboration

EMPEE DISTILLERIES & CHEMICALS LTD, Chennai. India.

Store Keeper

July 2016 to Dec 2022

- ⌋ Managed inventory of chemicals and related materials
- ⌋ Implemented and maintained a system for tracking chemical storage and usage
- ⌋ Received, inspected, and stored incoming materials
- ⌋ Issued chemicals and PPE to employees, maintaining accurate records of all transactions
- ⌋ Conducted regular inventory counts and reconciled discrepancies
- ⌋ Collaborated with the safety officer to ensure all storage areas met safety standards

AL AYUNI INVESTMENT & CONTRACTING CO- Saudi Arabia.

Material In charge/Store In charge

March 2009 to March 2016

- ⌋ Receiving and inspecting incoming materials
- ⌋ Storing materials in designated locations.
- ⌋ Issuing materials to construction teams.
- ⌋ Conducting regular stock counts and audits.
- ⌋ Maintaining accurate inventory records.
- ⌋ Ensuring proper storage and handling of materials to prevent damage.

EDUCATION

- Bharathidasan University, India
Master of Science -M.Sc - 2007
(Attested by UAE & Kuwait Embassy)

TECHNICAL SKILLS - SPSS

Tally ERP.9.0

MS OFFICE