

CIRRICULAM VITAE

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Position applied for representative/coordinator

OBJECTIVES

To obtain a creative and challenging position in a organization that gives me an opportunity for self-improvement and leadership, while contributing to the symbolic growth of the organization with my technical, innovative and logical skills

Personal information

DOB : 01/01/1961
Nationality : Pakistani
Religion : Islam
Gender : Male
Marital Status : Married
Residency : 17 Transferable
Languages known : English/Arabic

EDUCATION

Govt. degree collage (Pakistan)

24/07/1980 HSSC Pre Engineering

University of Punjab (Pakistan)

15/12/1983 BACHELOR Humanities

EXPERIENCE

KUWAIT AIRWAYS COOPERATION / CABIN APPEARANCE UNIT

Section in charge 1987-1992

Technical coordinator 1993- 2002

Superintendent 2003-2015

Technical Superintendent 2016-2024

RESPONSIBILITIES

- Supervision of three hundred staff and allocating maintenance tasks for Kuwait Airways fleet, Amiri fleet, Kuwait Airforce fleet and other carriers
- Managing daily purchasing activities
- Monitoring all activities in administration department
- Actively communicate within team and other departments
- Responding requests / complaints /queries over phone and email.
- Handling procurement and coordinate with team vendors for quotation and negotiation and forwarding to next level for perusal and approvals
- Attending meetings on daily basis.
- Overseeing the daily operation of the aircraft cabin maintenance to run it smoothly and effectively
- Enforce quality control and documentation standards

LIST OF ACCOMPLISHMENT

- Acknowledgement from KLM Royal Dutch Airlines 2002
 - Acknowledgement from British Airways 2010
- For maintaing Aviation standard

ADMINISTRATIVE SKILLS

- **Excellent verbal and writing communications**
- **Strong strategy and creative thinking**
- **Leading large complex projects**
- **Managing clients' expectations**
- **Time management**
- **Problem solving**
- **Leadership**

DECLARATION

I hereby declare that the above information is true and complete to the best of my knowledge.