

Vivake Persad

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Profile:

A highly skilled operations professional with the ability to deliver consistent and superior service within the oil and gas and logistics industry. Well equipped with the necessary technical capabilities and effectiveness required to exceed customers' expectations, while maximizing operational efficiency and minimizing cost.

Professional Experience

May 2021-Dec 2021 ASCO LOGISTICS LIMITED (TRINIDAD)

BHP & SHELL OFFSHORE DRILLING PROGRAMS

Shorebase Operations Supervisor

- Supervised pipe yard operations: preparation of inspection racks; loading/offloading of tubulars to/from lorries; slinging/unslinging of tubulars; coordination of tubular inspections by sub-contractors.
- Developed and coordinated traffic management plans for the safe and efficient movement of lorries transporting cargo/OCTG to and from shorebase.
- Managed all heavy equipment operators on site, verified personnel certifications and ensured adherence to ASCO's policies and procedures.
- Ensured ASCO's Quality Management System was updated for all operational activities, documented and proposed solutions for all delays and set-backs encountered during operations.
- Conducted monthly audits of quayside and yard facilities and reported findings to management which resulted in the continuous improvement of services provided to clients.
- Supervised personnel during the loading/offloading of supply vessels to ensure operations were carried out in an efficient manner and according to company's HSE guidelines.
- Developed lift plans for all non-routine lifts and conducted toolbox talk to convey plans to all personnel involved.
- Actively participated and promoted company's HSE initiatives, ensuring all personnel were aware of HSE guidelines which resulted in incident-free operations.

Feb 2019-Feb 2020

MEDSERV INTERNATIONAL SURINAME N.V.

STAATSOLIE NEAR SHORE DRILLING PROJECT

Shorebase Operations Supervisor

- Managed resources inclusive of manpower and equipment to ensure operational needs were satisfied and all deliverables were achieved within schedule and budget. This also included the allocation and supervision of resources to various third-party contractors (Halliburton, Franks, Seadrill, etc.).
- Successfully streamlined vessel operations which included the shuffling of 2 PSVs, 1 crew change vessel and 2 anchor handlers with the availability of only 1 berthing space. Process entailed the utilization of a master communication plan and project planning framework to ensure no delays were encountered.
- Assigned and supervised the loading and discharging of supply vessels as well as other shore base related activities, with all tasks undertaken in strict adherence to company's standard operating procedures and HSE policies.
- Led toolbox meetings and operational briefings, prior to the commencement of operations, detailing job scope and desired targets to be achieved. Prepared PTW

and TBRA documents and ensured they were signed by all personnel.

- Successfully developed and implemented various training and quality assurance programs with 20+ riggers/operators to ensure the safe handling of 2000+ OCTG and over 200 CCUs.
- Completed the design and implementation of critical lifting plans supported by relevant HIRAs for the installation and demobilization of three 30T cement silos and one 120T barite silo. An incident-free operation was accomplished in limited space on a quayside with a constrained load bearing capacity.
- Liaised directly with onshore/offshore DMCs and reviewed load lists/manifests to verify cargo, as well as to determine the volume of cargo to be loaded/unloaded to/from supply vessel in order to properly manage available space on quayside.
- Developed and maintained relationships with key suppliers (both local and international) to support shorebase needs from bid process to invoice payment. Reviewed and approved time sheets for all personnel and equipment utilized on a daily basis, ensuring timely processing of payments for vendors.
- Enforced all company's and client's HSE standards and procedures by leading weekly safety meetings as well as on-site Health and Safety audits to ensure full compliance. This commitment to safety resulted in incident-free operations throughout the project.
- Developed rewards program for outstanding operational and HSE performance by employees, an initiative which also raised morale and purpose within the group.
- Designed and implemented waste management processes to ensure proper segregation and disposal of outbound rig waste, resulting in zero harm to the environment and personnel, in compliance with company and site HSE protocols.
- Engaged in daily ops meetings with shore base manager and various stakeholders to discuss all operational activities inclusive of yard operations, 3rd party contractors, exports and imports to ensure offshore and onshore needs were met.

Jun 2017 – Jan 2019 RAMPS LOGISTICS LIMITED (CHAGTERMS)

Jan 2018 – Feb 2019 TOTAL E&P, KOSMOS ENERGY PLC
Shorebase Operations Supervisor

- Coordinated efficient vessel berthing and unberthing operations. Managed resources and personnel utilized for all operational activities including the offloading and racking of 3000+ joints.
- Led toolbox meetings and ensured all operations were carried out in accordance with the company's Health and Safety policies.
- Developed and implemented procedures for inspection and verification of cargo supplied by 3rd party vendors ensuring HSE requirements were met and all items were rig ready.
- Managed two pipe yards simultaneously. One offsite pipe yard focused on pipe preservation works and storage and a primary pipe yard at shore base where core operations were conducted.
- Warehouse/inventory management. Implemented a systematic control for warehouse inventory identification and movement in order to facilitate stock counts and audits.
- Supervised cleaning of bulk tanks on PSVs, providing operational and HSE support when necessary.

Jun 2017 – Dec 2017 TULLOW OIL PLC
HSSEQ Officer

- Developed Hazard Identification and Risk Assessments (HIRAs), policies and procedures, HSSEQ orientations, Work Permits and Emergency Response Plans. Conducted training sessions with all staff members, visitors and contractors to ensure compliance to company's HSE Policies and industry standards.
- Achieved effortless synergy between Operations and HSE departments in promoting the implementation of the company's HSE initiatives and values, allowing for the streamlining of all processes.
- Supervised fuel bunkering process throughout the project ensuring all HSE

- protocols were adhered to.
- Conducted HSE surveys, inspections, audits and analyzed Key Performance Indicators, and presented concepts to management on ways to achieve continuous improvement in HSE.
- Facilitated incident investigations and incident root cause analysis. Prepared reports for management.
- Developed Contractor Management Process to ensure adherence to company's HSE policies and industry recommended best practices.
- Key member of team responsible for STOW Certification. Prepared and compiled all HSE documentation and records.

Feb 2014 – Apr 2017 WATER AND SEWERAGE AUTHORITY (WASA)

Senior Project Officer

- Processed applications for Plumbing Inspectorate and Building Development approval. Reviewed isometric water and wastewater designs to confirm adherence to the National Plumbing Code of Trinidad and Tobago.
- Management of plumbing inspectors. Scheduled and assigned inspections to inspectors to verify installation compliance with approved specifications and designs.
- Reviewed inspection reports. Addressed any discrepancies and proposed design modifications. Recommended issuance of completion certificates where necessary.
- Prepared and submitted managerial reports to senior management.

May – Aug 2012

May – Aug 2011

ARCELORMITTAL POINT LISAS LIMITED

HSE Officer HSSEQ Department

HSE Trainee

- Developed and implemented Scopes of Work (SOW) for various projects within the plant and actively participated in the tender process for selecting the most competent and reliable contractor for each project.
- Conducted risk assessments during different phases of project life cycle to ensure SOW was executed according to applicable standards and industry recommended practice. Participated in Job Safety Analyses at critical phases of project.
- Led daily toolbox meetings for each project and ensured all the necessary permits were in place before commencement of jobs. Inspections and audits were performed alongside safety officers to ensure adherence to safety procedures during execution of projects.

Education

- **Chartered Institute of Procurement & Supply (CIPS) Level 4 Diploma**
Learners Point Training Academy, Dubai: 2022 – present
- **B.A.Sc. Design and Manufacturing Engineering**
University of Trinidad and Tobago O'Meara Campus: 2009 – 2012
- **Diploma, Mechanical Engineering Technician**
University of Trinidad and Tobago John D Campus: 2006 – 2009

Certificates

- Lifting and Rigging: Banksman/Slinger (**NSL**)
- Lifting Equipment Inspection LEI 3&6 (**NSL**)
- Rigging Loft Management (**NSL**)