

JOCELYN D'COSTA, CMA

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Visa Status: Visit Visa (90 Days)-valid till 10/05/2020



Objective

To be a part of an organization which will enhance my skills and provide me with the opportunity to contribute towards the organizational objectives.

Educational Qualifications:

Class	Board	Year	Percentage	Institute / School
CMA – Final (Group III)	Institute Of Cost Accountants Of India	June - 2019	51.75%	The Institute Of Cost Accountants Of India.
CMA – Final (Group IV)	Institute Of Cost Accountants Of India	June - 2016	62.25%	The Institute Of Cost Accountants Of India.
CMA – Inter (Group I)	Institute Of Cost Accountants Of India	June - 2010	50.00%	The Institute Of Cost Accountants Of India.
CMA– Inter (Group II)	Institute Of Cost Accountants Of India	Dec - 2010	50.00%	The Institute Of Cost Accountants Of India.
B.COM	Mumbai University	April - 2009	60.28%	St. Andrews College
HSC	Maharashtra Board	March - 2006	61.50%	St. Andrews College
SSC	Maharashtra Board	March - 2004	67.73%	Our Lady Of Nazareth High School

Professional Experience (Internships):

- Firm : **Shenoy & Zaveri Ass. (Partnership Firm).**
Designation : Cost Audit Assistant.
Period : From February 2011 till September 2013.
- Firm : **C Sahoo & Co (Cost Accountant)**
Designation : Cost Audit Assistant.
Period : From March 2014 to March 2016.

Job Profile:

- Cost Audit and compliance audit for various listed & unlisted Companies as an Audit Assistant.
- Preparation of Cost Sheet & Checking Movement of Bulk Drug & Formulation.
- Handled Cost Audit related work such as formatting, validating material cost and allocation of overheads.
- To ascertain and collect information of the cost of common utilities like power, steam etc.
- Comparing standard costing and Actual costing for variance analysis.
- Handled Form-6 working for Cipla Ltd. for the FY 2010-11 & FY 2011-12.
- Calculation of material, labor and overheads costs.
- Review and Reconciliation of cost sheet statements.
- Comparing man and machine hours.
- Checking product costing of Formulation products.
- Handling day to day transactions of journal entries.

Computer Proficiency:

- Diploma In Computer Application,
- MS Office, Tally 7.2, Tally 9.0 and Tally9.ERP
- Internet, E-mail, Computer Basics.

Personal Information:

I am simple, enthusiastic, proactive and able to maintain good interpersonal relations.

Father's Name	: Dacinto D'costa		
DOB	: April 12, 1989		
Nationality	: Indian		
Religion	: Catholic		
Marital Status	: Single		
Passport No.	: L1768537	Issue Date: 06/05/2013	Expiry Date: 05/05/2023

Language Known:

English, Hindi, Marathi & Konkani.

Declaration:

I do hereby declare that the above written particulars are true to the best of my knowledge and Belief.

*Yours Faithfully,
Jocelyn D'costa*