

Nishmiya Shareef

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To chart out a career in finance taking full advantage of my specialization in finance and to work with my full efficiency and integrity in long term association with any reputed organization.

ACADEMIC KNOWLEDGE IN: -

- Preparing, monitoring and finalizing financial statements such as statement of profit & loss, balance sheet, and cash flow of the company to determine the financial visibility, projecting cash flow,

Work Experience

Nil

Education

ANSAR English Medium School
2010

Skills

RECONCILING, GENERAL LEDGER, FINANCIAL REPORTS, CASH FLOW, DUE DILIGENCE

Additional Information

KEY COMPETENCIES growth opportunities and preparing financial reports.

- Reconciling account balances and Bank statements, maintaining

Accounts Finalization

Cash Flow Management general ledger and preparation of month-end closures

Detail Oriented • Recognized for positive mental attitude, commitment to excellence

Time Management and demonstrated ability to communicate and work with a diverse

Active Listener community

Planning and Organizing • Possess strong analytical and problem solving skills, with the

Records Management Ability to make well thought out decisions;; Highly trustworthy,

Due Diligence discreet and ethical.

SCHOLASTIC

- Bachelor of Business Administration (BBA) from Al Farook Educational Center, Calicut, Kerala during the year 2016-2019
- Higher Secondary Education (Class 12) from ANSAR English Medium School during the year 2014 - 2016 with 82% marks