

Surya Krishnan

suryakrishnan3_m82@indeedemail.com

0526862799

ACCA holder with 5years total experience in accounting, auditing, VAT, general ledger and bank reconciliations in commercial and private business environments. Looking to be a part of a dynamic team and contribute positively to organizational objectives, at the same time hone my skills.

Willing to relocate: Anywhere

Work Experience

Accountant

Kalhour Trading Co LLC - Dubai

June 2018 to July 2019

U.A.E.

- VAT computation and return filing.
- Book keeping and Maintenance of accounts
- Petty cash Management.
- Bank reconciliation.
- Preparation of invoices and follow up the payments.

Accountant Cum Administration Officer

Kappan's School of Accountancy and Management, Kerala - IN

September 2014 to March 2018

India.

- Maintenance of accounts, posting transactions & adjustments.
- Bank reconciliation.
- Preparations of accounts up to finalization.
- Maintaining the official files.
- TDS & Service tax return filing.
- Handling petty cash.
- Payroll.
- Management of day to day administration activities.
- Executing marketing plans initiated from head ofoffice.
- Co-ordination of seminar and presentations in various schools andcolleges.

Auditing and tax assistant

Audit &TaxAssistant -Thomas & Associates

2014 to August 2014

Kottayam, Kerala, India.

- TDS return filing & TDS corrections.
- Income Tax registration, advising & filing.
- Monthly VAT registration and VAT filing.
- Bank auditing and Stock auditing.
- Accounting support.

EDUCATIONIAL QUALIFICATIONS

Education

Chartered Certified Accountants

Mahatma Gandhi University of Kottayam - Kottayam, Kerala, IN
2016

B.COM

Mahatma Gandhi University of Kottayam - Kottayam, Kerala, IN
2013

Skills

VAT, AUDIT, TDS, ERP, Tally

Additional Information

CORE COMPETENCIES

- Excellent knowledge in IFRS and IAS standards.
- Expertise in Tally ERP 9 & FOCUS 7.
- Excellent knowledge in TDS return, Vat return, Stock audit, Bank audit.
- Enthusiastic and motivated, but dedicated enough to complete routine tasks.
- Good analytical skills & Ability to learn new things easily.
- Effective Leadership caliber and genial to work as a team.