

RONISH SUNNY

**AL SHARHAN BUILDING
JAMAL ABDUL NAZAR STREET, AL MAJAZ
SHARJAH, UAE**

GSM: +971 564702071

E mail id ronishsunnyc95@gmail.com



OBJECTIVES

To become a successful professional, which makes me prepared for a challenging career and persuade to work and learn with current trends, technologies and be the best with the goals of your esteemed organization

EDUCATIONAL QUALIFICATION

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| 2018-2019 | Master of Commerce in Bharathiar University: Distance education |
| 2013-2016 | B.com (Financial Accounting and Auditing): Co Operative arts and science collage, Thrissur |
| 2010-2012 | Higher Secondary (XII Grade): H S S Arimpur, Thrissur, and Kerala |
| 2010 | SSLC (X Grade): H S S Arimpur, Thrissur, Kerala |

WORK EXPERIENCE

Present employment:

Since July 2016 , Working as Accounts Executive in Manjilas Food Tech Pvt Ltd (Double horse) – Manufacturing of 75 varieties rice & food products-Thrissur , Kerala

- Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and all other required statements
- Bank reconciliation.
- Purchase and Sale of invoices time to time.
- Make cash payment and receipt entries – petty cash.
- Ensuring that the payment of invoices is completed within a timely manner ,setting up vendor invoices and identifying invoices that are overdue(Accounts Payable)
- Make Debit note and credit note without delay.
- Journal entries in (Salary entry , Contra entry)
- Asset sale and transfer in SAP.
- Stock transfer in SAP (Plant to Plant)
- E-Way bill generation
- Packing and Production entry.
- Stock reconciliation with Physical data and system.
- Submit need based repots to Head office without delay (Daily cash sheet, Confirmation of banks)

- Directly coordinating with Head office to pending vendor bills and another bills Payment issues. (Electricity bills, telephone bills, courier bills, etc)

SOFTWARE SKILLS

- SAP (FI , SD and MM module – Logon 740)
- MS office (MS excel , Word , Power point and Outlook)
- Tally ERP 9

PERSONAL DETAILS

Date of Birth : 11 May 1995
Nationality : Indian
Marital status : Single
Availability : Immediately Join

Languages Known : English,Hindi,Malayalam and Tamil

PASSPORT DETAILS

Passport Number : S0871702
Date of issue : 19 March 2018
Validity : 18 March 2028
Place of Issue : Cochin, Kerala
Visa Status : visit visa
Validity : 8 May 2020

DECLARATION

I hereby declare that information furnished above is true and correct to the best of my knowledge and belief.

Date:
Place: SHARJAH

Ronish Sunny

REFERENCES

- Mr. Sudheesh P V , Assistant Manager Accounts – Manjilas Tood Tech pvt ltd ,Thrissur , Kerala(GSM +91 9495739071, e mail sudheeshpv@manjilas.com)
- Mr. Renjith C R , H R Executive – Manjilas Food Tech Pvt Ltd , Thrissur , Kerala (GSM +91 9846602250, email id ranjith@manjilas.com)