

Sadam Hussain

ACCA Finalist | High diploma in accounting

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Experienced Accounts, Assurance and Finance Professional

Key Skills and Deliverables

- IFRS and IAS compliance and implementation.
- Preparation and analysis of financial statements.
- Corporate financial management.
- Data Analysis and deriving business insights.

Profile Snapshot

An experience Accounts and finance professional with 2.4 years of diversified experience in the areas of **Accounts and financial accounting**. Currently looking for relevant opportunities in the following departments:

- Accounts
- External or Internal Audit

Career Journey

Sr.	Role	Employer	Duration
1	Accountant	Zaid and co	1.4 Years (May 18 - Aug 19)
2	Functional Consultant	Wizman System	1 Years (Jan 17 – Dec 17)

Summary – Professional Experience and Key Responsibilities

Key Responsibilities as an Accountant:

- Update and maintain Ledgers, accounting Journals and other record detailing financial transaction
- Maintaining Bank records and BRS statement
- Coordinating with company suppliers and customers and reconciling A/P and A/R ledgers on periodic basis
- Responsible for the Petty cash and Preparing daily Petty cash report
- Posting Purchase return (Debit note) and Sale return (Credit note) transaction when it placed
- Making attendance sheet at each month end
- Data entry into the accounting software
- Reporting to the seniors

Key Responsibilities as a Functional Consultant:

- Configuring accounts Payable, accounts Receivable, Cash & Bank
- Involved in Functional testing and Integration Testing
- End user manual and user training is also expected from Functional Consultants
- When and issue comes diagnose, analyze and solve the issue
- Making Books and defining the sequence of books for the clients
- Have prepared balance sheet and profit and loss on Oracle ERP for the clients

Professional Qualifications

- Acca finalist (ACCA GLOBAL BODY-UK)
- Advanced Diploma in Accounting and Business
- High diploma in Accounting
- Bachelor's Degree Equivalence Certificate

Technology Skills

Productivity Tools:

- MS Excel
- MS Word
- MS PowerPoint

ERP Systems:

- Tally ERP
- Peachtree
- QuickBooks