

# Suraj Valappil

**CISCP,CISCM**

Dubai

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A confident and reliable supply chain professional with practical experience of logistics, procurement, demand planning, business operations, capacity planning, inventory management, order management & distribution with a strong record of generating wide operational economy during the career span.

Proficiency in identifying, sourcing and evaluating potential vendors coupled with excellent skills in consensus

building, organizing, and price negotiation, tendering and estimating long term and profitable contract

management.

Core strengths in streamlining entire inbound supply chain management to achieve overall operational economy.

Expertise in purchase management, vendor development, logistic management, stores management and

procurement management.

Insightful knowledge in supplier evaluation, strategic sourcing initiatives, global sourcing, demand planning and

forecasting, TBE & CBE preparation, and contract agreements.

Showcased capability in drawing materials procurement plan along with quality specifications and identifying/

developing reliable vendors to ensure an uninterrupted flow of inputs.

Proven acumen in developing effective procurement strategies and policies to achieve optimum cost of goods and

services and overall procurement functions within the required time, budget and quality standards.

Adept at

providing strategic inputs for overall business strategy and planning with focus to optimize costs and capex.

An effective communicator with strong analytical, leadership, logical thinking & problem-solving capabilities.

Professionally matured in drawing materials plans, sourcing, vendor development and driving procurement

initiatives to arrange materials on most competitive rates.

Process oriented big-picture thinker, independent problem solver and communicator with strong work ethics. Peak

performer gaining consistent recognition.

Willing to relocate: Anywhere

## Work Experience

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### **Supply Chain Specialist**

Drydocks World Dubai - Dubai  
December 2018 to Present

### **Asst.Manager Supply Chain**

Chalmers Marine Engineering - Dubai  
December 2013 to December 2018

Since Dec 2013, Asst.Manager Supply Chain - Chalmers Marine Engineering, Dubai, UAE

Demonstrate expertise in coordinating all aspects of advancement including concept development, vendor relationships, team communications, contract negotiations, budgets and final analysis.

Provide strategic leadership to pursue long and short term partnership relationships with external vendors and develop volume generating elevations that effectively impact the business.

Establish strong record in finding ballpark price for first phase of estimation & negotiating with AVL vendors and ensure bottleneck price.

Employ exceptional interpersonal skills to negotiate with freight forwarder and confirm on time consignment with best price and track sailing & arrival.

Accountable for arranging on time customs clearance and delivering material at site /warehouse on schedule.

Constantly review freight costs, transportation rates, and/or the prices of raw materials to keep costs down.

Carry out the task of monitoring and controlling the purchase and supply of all procured items or services.

Conduct thorough research to discover vendors that provide top-quality products at the best rates to increase the profit margins.

Organize various training sessions for the team to enhance their performance.

### **Procurement & Logistic Team Leader- Manara Al Jubail**

KSA - Dubai

September 2007 to November 2010

Provided leadership & coaching for Global Strategic Sourcing Manager.

High-level responsibilities included delegating assignments to warehouse and inventory clerks.

Involved in accepting and signing for deliveries to the warehouse, factory, or stockroom.

Provided oversight and rendered expertise to ensure that all expenditures were done within specified limit of company budget.

Deployed techniques to examine products physically to ensure that the items matched the requirements.

Interfaced and coordinated with key persons to ensure clarity of the specifications, requirements and expectations of the company.

#### **Highlights**

Appreciated for effective management of vendor database and development of new vendors.

Played a key role in developing strategic plans to combat brand key issues and provided insight into new and innovative business opportunities.

Accredited for preparing BID tab and developing the vision of project team leader for different constructions programs.

Having credential of leading negotiation team, including senior executives, through a successful negotiation for a Saudi Aramco contract.

Won wide applause for tracking and reporting key functional metrics to reduce expenses, improve effectiveness and control spending to build a culture of long-term saving on procurement costs.

### **Purchase Officer**

National Aluminium  
2007 to 2010

National international market.

Aluminium Brothers Hyper Skillfully develop alternative local sources for imported raw materials for Market, Kerala, India saving the cost.

Fully responsible for purchasing machines with improved technology to increase production.

Accountability for planning and budgeting of purchase functions,

ADDITIONAL EXPERIENCE involving cost estimation, contract negotiations, inviting and allotting

### **Purchase Officer**

Brothers Hyper  
2005 to 2007

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### **Purchase Officer**

Berkeley - Dubai  
September 2004 to June 2005

## Education

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### **Master of Business Administration in Procurement & Logistics**

Techno Global University  
2014

### **Bachelor of Commerce in Commerce**

EIILM University  
2012

## Certifications and Licenses

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### **CISCP, CISCN**

August 2019 to August 2024