

**Alaa Ubaissi**  
**Civil**  
**Engineer**

**Address: The Spirit Tower - Dubai Sports City**  
**Dubai - United Arab Emirates**  
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**PERSONAL SUMMARY** A Civil Engineer who has 11 years' experience in Gulf countries expert in managing small and medium scale construction projects (Turnkey) such as residential buildings/towers and Commercial buildings/shopping malls and offices. In addition the ability to control and lead a big team of 40-50 employees with 600 labors. Also supervise and monitor logistics services at site, property management and Fit-out works as well. Aim to increase my knowledge and experience by looking forward for challenging positions and responsibilities.

**AREA OF EXPERIENCE**

• Res.buildings/Towers	• Malls	• Villas
• Stores	• Leadership	• Logistics
• Planning	• Workshops	• Workers
• Property Management	• Fit-out	• Pre-Fab

**CAREER HISTORY** Project Manager 2014 - Present  
Land sterling L.L.C (UAE-Dubai)

Project: Luxurious Residential Tower (4P+G+20) / 273 Units  
Total built up area: 72,709 S.M  
Value: 90,000,000 AED

Project: Luxurious Residential Tower (3B+G+16) / 224 Units  
Total built up area: 58,167 S.M  
Value: 65,000,000 AED

Responsible for monitoring and managing the progress of works in the field as required.

**DUTIES**

- Interpret and explain contracts and technical information to other professionals
- Report work progress and budget matters to operation manager
- Collaborate with architects, engineers, and other construction specialists for Structural , Architectural and MEP activities at site
- Select, schedule, and coordinate sub-contractors & suppliers activities
- Respond to work delays, emergencies, and other problems (decision maker)

- Comply with legal requirements, building and safety codes, and other governmental regulations
- Oversee and direct construction project from conception to completion
- Review the project in-depth to schedule and estimate costs/budget
- Oversee all onsite and offsite constructions to monitor compliance with building and safety regulations
- Coordinate and direct construction team workers and sub-contractors
- Select tools, materials and equipment and track inventory at site
- Review and monitor the work progress on daily basis
- Plan ahead to prevent problems and resolve any emerging ones
- Negotiate terms of agreements, draft contracts and obtain permits and necessary licenses
- Ensure quality construction standards and the use of proper construction techniques to avoid wastage

## **CAREER HISTORY**

Site Manager 2013 - 2014

Al Bandy Engineering for Constructions & Trading (**Qatar**)

Project: Shopping Mall (B+G+R)

Total built up area: 13,711 S.M

Responsible for monitoring and managing the progress of works in the field as required.

## **DUTIES**

- Analyze the project specifications (Structural, Architectural, Electrical, Mechanical and Plumbing Specifications)
- Form and maintain the storage facilities and manage stock planning so that stock, materials, plant and tools are organized to meet the time scales for the project
- Monitoring and handling Structural and Architectural activities at site
- Monitoring and handling incoming and published major materials at site (plywood, timber, steel, scaffolding, block, tiles, paints, water proofing system....)

- Follow up with the sub-contractors to submit the materials and shop drawings as per specifications and consultant requirements according to approved submittal scheduled
- Preparing procurement plan for long lead items (approved from consultant)
- Preparing the monthly reports and submitted to the management (Reporting to Construction Manager)
- Following and monitoring monthly payments according to approved bills of quantities.
- Monitoring and handling incoming materials from China (ceramic, porcelain, marble, light fixture and furniture for hyper markets).
- Following and monitoring sub-contractors' payments schedule (advanced payment, invoice and final payments)

## **CAREER HISTORY**

QA/QC Engineer 2011 - 2013

Al Bandy Engineering for Constructions & Trading (**Qatar**)

Project: Shopping Mall (B+G+M+R)

Total built up area: 23,266 S.M

Responsible for monitoring and managing the progress of works in the field as required.

## **DUTIES**

- Analyze the project specifications (Structural, Architectural, Electrical, Mechanical and Plumbing Specifications)
- Preparing shop drawings for Structural and Architectural activities as per specifications and consultant's requirements
- Monitoring and controlling shop drawings submittals with consultant
- Supervising project's quantities surveying
- Preparing materials submittals for Structural and Architectural activities as per specifications and consultant requirements (for construction drawings)
- Monitoring and handling materials submittals with consultant
- Monitoring and handling Structural and Architectural activities at site

- Follow up with the sub-contractors to submit the materials and shop drawings as per specifications and consultant requirements according to approved submittal schedule
- Preparing monthly reports and submitted to the management
- Preparing monthly payments according to approved bill of quantities

## **CAREER HISTORY**

Site Engineer 2010 - 2011

Al Bandy Engineering for Constructions & Trading (**Qatar**)

Project: 6 Res.Buildings (B+G+7) / 180 Units

Total built up area: 24,200 S.M

Responsible for monitoring and managing the progress of works in the field as required.

## **DUTIES**

- Monitoring and controlling the site and store Materials
- Partner with the coordination sub-contractors meetings. Attend co-ordination meeting with sub-contractors
- Good knowledge with project's drawings and specifications
- Responsible for snag list from the Qatar Airways Company (the Client)
- Follow up sub-contractors activities at site
- Submitting Structural and Architectural activities to QA/QC Engineer
- Prepare casting plan and time schedule (pumps locations, concrete quantities, labors organization, work zones....)
- Coordinating with purchase DP for materials delivery to Site at right time
- Quantities surveying for preparing the sub-contractors invoice

**CAREER HISTORY** Planning Engineer 2009 - 2010  
Al Majal Al Arabi Company for Constructions & Trading (**Saudi Arabia**)

Project: 8 No's Buildings Medical City

Total built up area: 113,000 S.M

Responsible for monitoring and managing the progress of works in the main office as required.

- DUTIES**
- Quantity surveying for preparing Work Progress Time Schedule (duration depends on labors productivity)
  - Study the project's specifications, drawings and bills of quantities for preparing method of statement for Structural and Architectural activities with MEP coordination
  - Preparing Work Progress Time Schedule using primavera (P6) WBS and activities
  - Enter the price unit in Work Progress Time Schedule for updated cash flow report
  - Prepare daily, weekly activities and monthly reports (with approved reports format)
  - Comparative between the baseline and updated work progress time schedule to insure that work plan is going as per approved time schedule and attention for critical activities
  - Preparation the work progress drawings (zones work layout, sections and details) attached with time schedule
  - Partner of Coordination meetings with Civil, Arch and MEP engineers

- KEY SKILLS**
- Member in The Syndicate of Civil Engineers, Damascus-Syria
  - Organizing department's work flow and achieve the targets on time
  - Team leadership
  - Construction management and supervision
  - Monthly reports
  - Good background of Electrical and Mechanical works
  - Open to questions and positive attitude
  - Ability to solve and deal with any problem or complicated situation
  - Decision maker

## ACADEMIC

- **MASTER OF BUSINESS ADMINISTRATION (PART TIME)**  
Cardiff Metropolitan University, London School of Commerce  
Major Electives Corporate Finance and International Business  
Kuala Lumpur, Malaysia **2018**
- **BACHELOR IN CIVIL ENGINEERING / STRUCTURAL**  
University of Damascus, Syria **2008**

## TRAINING AND CERTIFICATES

- Safe tower crane erection & dismantling supervisor Certificate  
(from TUV SUD Middle east L.L.C- issue date: 4-4-2016/ time  
sheet No.1020925) certificate No.CLEDQ-16-AJ-49656-Valid until  
March 27-2019
- Registration Certificate in Registry of engineers (from Ministry of  
Municipality & Urban Planning, Doha-Qatar-2014 / Engineers &  
Consulting offices accrediting Committee-Registration No.8307-  
Valid from 4/6/2014 till 3/6/2017)
- Course in Primavera-P6 (from the Syndicate of Civil Engineers,  
Damascus-Syria 3/7/2008 till 7/8/2008)
- Course in Etabs-Structural analyzes Program (from The Syndicate  
of Civil Engineers, Damascus- Syria 15/6/2008 till 31/7/2008)
- Dubai Engineer Society Membership (#56589-Valid till 1<sup>st</sup> Sep  
2020)

## COMPUTER LITERACY

- AutoCAD.
- MS Excel, MS Word, MS Power Point and MS Visio.
- Etabs
- Primavera-P6
- Adobe Photoshop CC
- Adobe Lightroom Classic CC

## LANGUAGES

- English
- Arabic

## DRIVING LICENSE

- Syrian, Qatari and Emirates Driving License

## PERSONAL INFORMATION

- Birth: March 31, 1985
- Nationality: Syrian
- Marital Status: Single

## TOTAL EXPERIENCE

- 11 years

## EXPECTED SALARY

- Negotiable

## NOTICE PERIOD

- 1 Month

## CURRENT VISA

- Employment valid Till 2021

## REFERENCES

- Available upon request