

# Ruel Villena

## **Civil Engineer - Const. Manager, Project Engineer, Civil Engineer**

Discovery garden

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0 56- 28 8 7 436

SEEKING TO TAKE UP JOB IN THE FIELD OF CIVIL ENGINEERING  
(CONSTRUCTION) AND TAKE CHALLENGING, CREATIVE AND DIVERSIFIED PROJECTS.

Willing to relocate to: Abu Dhabi - Dubai - Sharjah

## Work Experience

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### **Construction Project Manager**

ESCA INC ENGINEERS AND CONSULTANT. - Manila

September 2017 to March 2018

Managing the Construction of 23 storey building for PSA in behalf of the Constructor. Act as the Head of consulting firm at the project site.

### **Construction Manager**

NSH/ GULF ASIA CONTRACTING COMPANY - Khobar

March 2016 to August 2017

Managing the Oil and Gas Plant Construction work at site for Civil works including pipe laying works for Oil and Gas projects in other Sites. And all building facilities to complete the Plant Construction.

### **Site Manager**

Acc - Riyadh, Kingdom of Saudi Arabia

April 2015 to December 2015

Managing the Construction of Sub-station facilities (building including transformer foundations)

### **ERECTION MANAGER - PRE-CAST DEPARTMENT**

ASSAD SAID COMPANY

September 2014 to December 2014

KICL - AL KHONAINI INTERNATIONAL CO. LTD.

JUBAIL, K.S.A.

### **CONSTRUCTION MANAGER**

KICL Saudi Arabia- WITH BECHTEL ROYAL COMMISSION - Jubail

May 2012 to April 2014

CONSTRUCTION OF JALMUDAH FAMILY APARTMENTS -  
13 NOS. OF 7 STOREY BLDG. & 5 NOS. FOR 4 STOREY  
BLDG. (royal commission of saudi arabia  
project)

DUTIES AND RESPONSIBILITIES:

- PREPARES HARDSTAND FOR ACCESS AT SITE IN THE EXECUTION AND CONSTRUCTION OF APARTMENT BUILDINGS.

- EXECUTES ALL SUBSTRUCTURES CONSTRUCTION, SUPER- STRUCTURES, FINISHING WORKS INCLUDING SITE DEVELOPMENT.(INCLUDING PRE-CAST ERECTION)

- PREPARES ALL SCHEDULES FOR EVERY WORKS THAT WILL BE EXECUTED AND INCLUDING ALL MATERIALS NEEDED IN THE CONSTRUCTION-(ELECTRICAL, MECHANICAL, CIVIL, FINISHING AND SITE DEVELOPMENT).

- ATTEND MEETING FOR PROGRESS REPORTS, SAFETY, AUDITING AND TECHNICAL MEETING WITH THE CLIENT AND CONSULTANTS.

- COORDINATES WITH OTHER CONTRACTOR WITH REGARDS TO WORKS THAT DEALS WITH THE INTERFACES THAT ARE COORDINATED TO OTHER PROJECTS.

- DEALS WITH THE SUPPLIER WITH REGARDS TO MATERIAL, TOOLS, EQUIPMENTS NEEDED IN THE SITE.

- MANAGES ALL CATEGORIES OF WORKS WITH PROPER DELEGATION TO THE SITE ENGINEERS THROUGH MY SITE SUPERINTENDENTS IN EVERY DISCIPLINE WITH REGARDS TO SITE EXECUTIONS.

- REVIEW ALL DRAWINGS THAT CONCERNS WITH THE PROJECT, FOR EVERY DISCIPLINE THAT WILL COMPLETE THE PROJECT.

- DEALS IN EVERY WORK INCLUDED IN SITE SUCH AS PRE-CAST ERECTION, CIP CONSTRUCTION, EQUIPMENT DEPLOYMENT AND MANPOWER DEPLOYMENT, AND MATERIAL REQUISITIONS INCLUDING

MONITORING AND REPORTING.

- PRESIDES THE SAFETY TOOLBOX MEETING AND SAFETY AWARENESS TRAINING FOR EACH WORKERS @ SITE WHICH CONCERN HAZARDS AND ACCIDENTS PRECAUTIONS SUCH AS; WORKING ON HEIGHTS, ERECTION, SCAFFOLDINGS, PLATFORMS, FORMS INCLUDING ELECTRICAL HAZARDS, EQUIPMENT AWARENESS, ETC.

- SUBMITS ALL RFI (REQUEST FOR INSPECTION) TO ALL WORKS WHICH REQUIRES INTERNAL AND CONSULTANTS INSPECTION BEFORE COMMENCING THE REQUIRED WORKS TO BE DONE, WHICH WILL BE SUBMITTED TO OUR Q.C. DEPT. MANAGER AND TO THE ROYAL COMMISSION FOR FINAL SCHEDULE FOR INSPECTION.

- PREPARES MOCK-UPS FOR EVERY FINISHING WORKS TO BE DONE ON OUR PROJECT.INCLUDING ALL MATERIAL SUBMITTALS AND APPROVAL

BY THE CLIENT - ROYAL COMMISSION.

- PERPARES PROGRESS REPORT TO ALL FINISHING WORKS, ERECTION OF PRE-CAST AND SITE DEVELOPMENT WORKS AND ETC.

### **DEPUTY MANAGER**

DESCON ENGINEERING LIMITED - LAHORE, PK

June 2006 to January 2011

GAS PLANT CONSTRUCTION

ZAMZAMA GAS PLANT

DADU SINDH, PAKISTAN

ENGRO CHEMICAL PAKISTAN LIMITED

Urea - Ammonia Plant Construction -SAIPEM

SINDH PROVINCE, PAKISTAN

DUTIES AND

RESPONSIBILITIES:( w/H.S.E.Seminarswith 4 0 millionmanhours )

- PREPARES SCHEDULES FOR THE SAID PROJECTS FOR LEVEL IV PLAN, LOOK AHEAD PLANS,PROJECT COORDINATION AND EXPEDITE THE WORK ON SITE. (PROJECT COORDINATOR AND ASSISTANT CONSTRUCTION MANAGER)
- IN-CHARGE OF Q.S. DEPARTMENT / COORDINATING ALL WORKS IN EXECUTION- PILING WORKS, FOUNDATION WORKS, BUILDINGS, PRILLING TOWER,PRE-CAST FOR PIPE RACKS (ELECTRICAL, ARCHITECTURAL, CIVIL,MECHANICAL), AND SITE DEVELOPMENT ,(FEDC)..
- IN-CHARGE IN PIPE RACK CONSTRUCTION AND BUILDING CONSTRUCTION (BAGGING BUILDINGS,COOL BOXES,SWITCHGEAR,SSC,CONTROL ROOM,BULK STORAGE,ETC.) AND ERECTION OF STEEL STRUCTURES FOR EQPTS. PIPES, CABLE TRAYS, ETC.
- COORDINATES WITH THE CONSTRUCTION OF REINFORCED CONCRETE FOUNDATIONS FOR EQUIPMENTS ( VESSELS, REACTORS, EXCHANGERS,COMPRESSORS,REFORMERS,HRSG,TANKS,CONVEYORS,SCREENING TOWERS,TRANSFER TOWERS RECLAIMERS,GENERATORS,ETC.)
- IN-CHARGED IN Q.S. DEPARTMENT FOR VERIFICATION OF ALL SUB-CON BILLS/INVOICES QUANTITIES IN THE LAST STAGE OF THE PROJECT- MECHANICAL, CIVIL, ELECTRICAL INVOICES.

### **PROJECT MANAGER /ENGINEER**

AL ADWANI

November 2003 to February 2006

Project: Twin - 9 Storey each Building (Commercial)

DUTIES AND RESPO NSIBILITIES:

- Project In-charge, Project Management, Architectural, Electrical, Mechanical, Civil and Structural works, landscaping including Designing and CADD operating.
- In-charged to all Manpower and Material requisitions in the site and as a Consultant to all works to be done at the site, all categories.
- Designing of all finishing works and electrical layout including plumbing and drainage works/ landscaping including road works.
- Planning and scheduling of works in Primavera software and implementing it on the site. Accumulating all resources for one month to three months look- ahead plan.
- Safety rules and regulations implementations. Variation order arises on site.
- Revising of Architectural and Civil drawings as per Consultants' instruction (proposals)
- Inspections of all works done by the Contractor
- Designs all External Utility Layout for the whole building including Electrical layout such as Earthing & lightning protection, Main cable ducting, etc.
- Prepare specifications and scope of work for another building to be constructed and in Bidding purposes including Bill of Materials with costs.

## **SITE AND PROJECT ENGINEER**

MASKABA CONTRACTING CO

February 2001 to February 2002

Project: Hospital Building & Princess Palace

### **DUTIES AND RESPONSIBILITIES:**

- Site In-Charge in Hospital building and Palace construction in Dammam and Ras Tanura Projects.
- Site Works implementation for Civil, Structural, Mechanical, Electrical and Landscaping works, and All Electrical Layout, HVAC, Firefighting, Alarm, CCTV Layouts.
- Scheduling of all programs of works in the site and planning.
- Deals with the variation orders in planning and scheduling based on the original work program.
- Deals with the Consultant in all aspects and categories with regards to project matters.
- Manpower, materials, equipment and tools In-charged.
- Architectural works Designing (Finishing works) and implementation.

- Steel Structures installation, Pre-Cast beams including reinforcements, Pre- cast Panels
- Mechanical and Electrical equipment foundations works implementations.
- Estimating and scheduling all works needed to finish the project until the Handing Over to the Client (includes Commissioning).

## **PROJECT MANAGER/ENGINEER**

MASKABA CONTRACTING CO

February 1999 to December 2000

Project: Saudi American Bank-Al Khobar, Al Jarir Bldg - 9 & 16 Storey Buildings and Al Mutlaq Residence Buildings

### **DUTIES AND RESPONSIBILITIES:**

- Site Works- Implementation for all CIVIL, STRUCTURAL, MECHANICAL, ELECTRICAL Works for building construction (excavations, concrete works, finishing, firefighting, plumbing, electrical, HVAC, site development).
- In charge to all planning, scheduling, operations, executions in Structural Glazing installation, Finishing works, Structural works including Landscaping.
- In charge to all preparations of all plans needed for submittal to the Consultant including designing of some structural and architectural drawings to be submitted and checking of all plans (STRUCTURAL, ARCHITECTURAL, HVAC, FIREFIGHTING, ELECTRICAL, MECHANICAL).
- Deals with the Consultant with regards to all project matters.
- Deals with Sub-contractors of every category.
- Estimating and calculating of bill of quantities for other tender projects and Planning and Designing of some proposed projects including PERT/CPM

NSULARLAND (ASSOCIATE & FINANCER)

## **PROJECT MANAGER / ENGINEER, DESIGNER**

MINDANAO - PH

October 1996 to December 1998

Projects: Housing Development, Office Buildings and Road Construction

### **DUTIES AND RESPONSIBILITIES:**

- Site Works- Implementation for all CIVIL, STRUCTURAL, MECHANICAL, ELECTRICAL Works for building construction, LANDSCAPING and site works.
- In-charged to all planning, scheduling, operations, executions to all programs

of work for building construction projects.

- In charge to all preparations of all plans needed for submittal to the Consultant including designing of some structural and architectural drawings (STRUCTURAL, ARCHITECTURAL, HVAC, FIREFIGHTING, ELECTRICAL, MECHANICAL).
- Deals with the Consultant with regards to all project matters.
- Deals with Sub-contractors of every category.
- Estimating and calculating of bill of quantities for other tender projects and Planning (P3) and Designing of some proposed projects including PERT/CPM.  
Project Manager & Project Engineer for construction of Two (2) storey Building (Office Building in Zamboanga City, Phils.).
- Contract Administrator for every Project which is for tendering and to the awarded projects.
- Project Engineer for the construction of National Highway road in Zamboanga City.

## **HEAD OF COSTING DEPARTMENT / CIVIL ENGINEER**

ARMETAL METAL INDUSTRIES

February 1996 to June 1996

RECONSIDERED

### **DUTIES AND RESPONSIBILITIES**

- Proper checking of all the unit cost of the said quotation done by my subordinate in my department with regards to the design criteria of the said items required in the projects which were ordered by the clients.
- Coordinate with our designing department and production department with regards to manufacturing and designing of the said item which requires the standard and best quality of our products.
- Prepare the necessary documents for the scenario and on-going projects for our monthly report meeting.
- Deals with Clients with regards to pricing, the production, availability of our products and final delivery on site including installations.
- Checking of all fabrications at the workshop with regards to our pricing to avoid Clients complain with our works.
- Checking of all proper prices to all of our materials needed for all the projects, and verifying all prices in all over the world for our materials such in Japan, France, and Germany with regards to our new pricing, (Bronze, Stainless Steel, and Steel & Aluminum).

## **PROJECT ENGINEER / HEAD**

ARMETAL METAL INDUSTRIES

March 1994 to January 1996

Projects: National Commercial Bank Buildings( Main & Branches)

### **DUTIES AND RESPONSIBILITIES**

- Site supervision of on-going projects (Building construction) for Structural, Finishing, Plumbing, HVAC, Mechanical works, Electrical works.
- Calculates and estimates quantities for tender projects including cost of Materials and Labor and prepares schedules for tender projects, PERT/CPM.
- Prepare Bill of Quantities for the said tender projects in the computer and make bar charts schedule.
- Procurement of materials in every site and dealing with all Supplier of materials needed on site.
- Planning and scheduling of all works for all sites including requirements.
- Checking of all accumulative cost and bill of quantities of all on-going projects.
- Deals with Consultant with regards to all works on site including all works with variation orders, changes and problems.

## **PROJECT ENGINEER / SITE MANAGER / ESTIMATOR / DESIGNER**

DETECON AL SAUDIA

August 1991 to February 1994

Projects: Telecom Monitoring Buildings & Main Building- 8 & 2 Storey Buildings

### **DUTIES AND RESPONSIBILITIES:**

- Design, calculates and estimates quantities of all proposed buildings for the Four Regional Monitoring Stations (Bldg.) all over Saudi Arabia (Civil, Mechanical, Electrical & Firefighting).
- In charge of all on-going projects as mentioned above including the Main Building in Riyadh and all tower Foundations in all RMS sites including installations of all antennas.
- Planning and scheduling of all works in every category and submitting all required drawings to the consultant and to implement it on site after approval.
- Deals with the consultant with regards to all work and to all additional and change orders with the approval of the Client.
- Deals with the Sub-con and the Supplier for their appropriate actions with regards to their works.
- Prepares all necessary reports for our projects to be discussed in our every

week meeting with our Company and Client.

## **SITE MANAGER / ASSISTANT SITE MANAGER / SITE SUPERVISOR / ESTIMATOR AND DESIGNER**

AL- RIYADH COMPANY (O&M)

January 1989 to June 1991

### **DUTIES AND RESPONSIBILITIES:**

- Site Manager of Building Construction and residential renovations including Planning, Scheduling and estimating of cost of all materials and labor cost of the said projects.
- Assistant Site Manager in the Maintenance work in Al Franzi Bank Main Building in Riyadh and to Sports Club in Riyadh.
- Site Supervisor in Maintenance of the International Stadium of King Fahad in Riyadh.
- Design and estimates all proposed alteration projects in building constructions.

## **CIVIL ENGINEER / ESTIMATOR / SITE ENGINEER / SITE INSPECTOR**

AL- RIYADH COMPANY (O&M)

January 1988 to November 1989

### **DUTIES AND RESPONSIBILITIES:**

- Calculates and estimates Bill of Quantities for all proposed Tender Projects.
- Prepares all Material submittals and drawings for approval by the Consultant.
- Designing of External Utility Layout co-ordination of on-going projects for Civil, Electrical and Mechanical Works, in King Saud University Building Accommodations.
- Field Inspector of the on-going projects.

HOSPITAL MAINTENANCE CO. PHILIPP

## **CIVIL ENGINEER / ESTIMATOR / CIVIL SUPERVISOR / DESIGNER**

HOLZMANN

January 1985 to November 1987

### **DUTIES AND RESPONSIBILITIES:**

- Supervision of all Civil maintenance works in Hospital Building in Giza, K.S.A. Estimates all Materials needed for every works to maintain the building including negotiations and propositions to the Director of the Ministry of Health and Engineers in-charge of the Hospital Building.
- Design and supervision in all alteration works approved by the M.O.H. for Hospital and Accommodation Buildings.
- Prepares drawing for building Construction and Alteration Projects.

## **CIVIL ENGINEER / ESTIMATOR / SITE ENGINEER / INSPECTOR**



MINISTRY OF PUBLIC HIGHWAYS - Manila

February 1979 to January 1985

**DUTIES AND RESPONSIBILITIES:**

- Estimates and calculates Bill of quantities for Building and Road projects.
- Designs proposed road constructions and soil stabilization in Manila.
- Inspector of on-going road construction and building constructions.
- Coordinates with the Contractor with regards to all work involve in the project.
- Planning and Scheduling of all works required in the said projects.

**CONSTRUCTION PROJECT MANAGER ( PHILIPPINE**

ESCA INCORPORATED

September 2017

STATISTIC AUTHORITY- PROJECT MANAGEMENT )

INCLUSIVE DATE: SEPTEMBER 11, 2017 UPTO NOW.

CONSTRUCTION OF 23-STOREY WITH COVERED ROOF

DECK OFFICE BUILDING FOR PSA, QUEZON CITY, MM

**DUTIES AND RESPONSIBILITIES:**

- STUDY ALL THE SPECIFICATIONS AND SCOPE OF WORK FOR THE CONSTRUCTION OF THE BUILDING, FOR ALL DISCIPLINE
- EXECUTES ALL SUBSTRUCTURES CONSTRUCTION, SUPPRESIDE INTERNSAL MEETING, WITH OUR PROJECT CONSTRUCTION GROUP AND THE GENERAL CONTRACTOR IN ALL ASPECTS OF THE PROJECT.
- DEALS WITH THE MEETING WITH THE CLIENT AND WITH THEIR PROJECT MANAGEMENT GROUP IN COORDINATION AND TECHNICAL MEETINGS.
- STUDY AND CHECK ALL THE CONTRACT BOQ AND THE SITE QUANTIFIED BOQ FOR RECONCILLIATION WITH THE GENERAL CONTRACTOR.
- ATTAINS PRESENTATION OF VARIOUS SUPPLIERS WITH REGARDS TO THEIR PRODUCTS AND LEAD ITEMS FOR THE PROJECT.
- DEALS WITH THE DOCUMENTATION IN EVERY CATEGORY SUCH AS; BILLING, RFI, RFA, PMI, AND OTHER THAT CONCERN WITH THE CONSTRUCTION MANAGEMENT AT SITE.
- ATTAINS A MONTHLY MEETING WITH OUR HIGHER MANAGEMENT FOR PROGRESS AND TECHNICAL MEETINGS.

- PRESIDES A MEETING WITH MY SUBORDINATES FOR FURTHER STUDY AND PROPER MANAGEMENT WITH REGARDS TO CONSTRUCTION OF THE SAID BUILDING AND DISCUSS WHAT ARE THE ISSUES AND COMMENTS PERTAINING TO THE WORK.

- PREPARE LETTERS TO ALL KIND OF SITE ISSUES AND COMMENTS WITH REGARDS TO THE GENERAL CONTRACTORS ACTUAL EXECUTION OF THE WORK AT SITE.

- PREPARES AND CHECK THE WEEKLY PROGRESS REPORT FOR SUBMITTAL TO THE CLIENT.

- GIVES INSTRUCTION AND APPROVAL OF THE WORK WHICH FALLS IN EMERGENCY SITUATION.

- PRESIDES THE SAFETY TOOLBOX MEETING AND SAFETY AWARENESS TRAINING FOR EACH WORKERS @ SITE WHICH CONCERN HAZARDS AND ACCIDENTS PRECAUTIONS SUCH AS; WORKING ON HEIGHTS, ERECTION, SCAFFOLDINGS, PLATFORMS, FORMS INCLUDING ELECTRICAL HAZARDS, EQUIPMENT AWARENESS, CONFINED SPACE, ETC.

- FIELD INSPECTION AND GIVE PROPER INSTRUCTION WITH THE QUALITY AND ASSURANCE OF THE ON-GOING WORK AT SITE.

REPLIES ALL LETTERS WHICH CONCERN WITH ISSUES AND COMMENTS FROM THE CLIENT.

COORDINATES WITH MY SUBORDINATES WITH REGARDS TO THEIR WORK, ANY DISCIPLINE, FOR ADVANCE QUANTIFYING, PROPOSALS, DETAILS, ISOMETRIC DETAILS AND OTHERS TO ACCELERATE THE PROPER APPROVAL IN CASE THE GENERAL CONTRACTOR HAS ANY ISSUES CONCERNING WITH THE WORK ON SITE.

DEALS WITH THE APPROVAL OF WORK ORDER BY THE GENERAL CONTRACTOR WITH REGARDS TO THE EQUIPMENT NEEDED TO EXECUTE THE WORK, WITH PROPER CERTIFICATION AND APPROVAL FROM THE VARIOUS GOVERNMENT AGENCIES.

NSH/GULF ASIA CONTRACTING COMPANY  
CONSTRUCTION MANAGER ( Saudi Aramco  
project Jazan - igcc package 1& 2 WITH SAIPEM & fadhili sulfur recovery unit with petrofac )  
MARCH 2, 2016 UPTO NOW.

CONSTRUCTION OF PIPE RACK FOUNDATIONS,  
EQUIPMENT FOUNDATIONS AND SUB- STATION/PIOB/OME BUILDINGS, TRAIN 1 TO 6 AND  
COOLING TOWER.

## CONSTRUCTION MANAGER ( SAUDI ARAMCO- SAOMPP PROJECTS )

CONSTRUCTION OF OP & WATER WELLS PROJECTS IN  
SAUDI ARABIA ( FADHILI/KHURSANIYAH & ABU  
HADRIYAH )

### DUTIES AND RESPONSIBILITIES:

- PREPARES HARDSTAND FOR ACCESS AT SITE IN THE EXECUTION AND CONSTRUCTION.
- EXECUTES ALL SUBSTRUCTURES CONSTRUCTION, SUPER- STRUCTURES, FINISHING WORKS INCLUDING SITE DEVELOPMENT.(INCLUDING PRE-CAST ERECTION)
- PREPARES ALL SCHEDULES FOR EVERY WORKS THAT WILL BE EXECUTED AND INCLUDING ALL MATERIALS NEEDED IN THE CONSTRUCTION-(ELECTRICAL, MECHANICAL, CIVIL, FINISHING AND SITE DEVELOPMENT).
- ATTEND MEETING FOR PROGRESS REPORTS, SAFETY, AUDITING AND TECHNICAL MEETING WITH THE CLIENT AND CONSULTANTS.
- COORDINATES WITH OTHER CONTRACTOR WITH REGARDS TO WORKS THAT DEALS WITH THE INTERFACES THAT ARE COORDINATED TO OTHER PROJECTS.
- DEALS WITH THE SUPPLIER WITH REGARDS TO MATERIAL, TOOLS, EQUIPMENTS NEEDED IN THE SITE.
- MANAGES ALL CATEGORIES OF WORKS WITH PROPER DELEGATION TO THE SITE ENGINEERS THROUGH MY SITE SUPERINTENDENTS IN EVERY DISCIPLINE WITH REGARDS TO SITE EXECUTIONS.
- REVIEW ALL DRAWINGS THAT CONCERNS WITH THE PROJECT, FOR EVERY DISCIPLINE THAT WILL COMPLETE THE PROJECT.
- PRESIDES A MEETING WITH REGARDS TO POURING PLAN FOR EVERY CONCRETE POURING WITH A LARGE VOLUME OF CONCRETE EITHER IN MONOLITHIC OR ISOLATED FOOTINGS WITH THE CLIENT AND CONSULTANTS.
- DEALS IN EVERY WORK INCLUDED IN SITE SUCH AS PRE-CAST ERECTION, CIP CONSTRUCTION, EQUIPMENT DEPLOYMENT AND MANPOWER DEPLOYMENT, AND MATERIAL REQUISITIONS INCLUDING MONITORING AND REPORTING.

- PRESIDES THE SAFETY TOOLBOX MEETING AND SAFETY AWARENESS TRAINING FOR EACH WORKERS @ SITE WHICH CONCERN HAZARDS AND ACCIDENTS PRECAUTIONS SUCH AS; WORKING ON HEIGHTS, ERECTION, SCAFFOLDINGS, PLATFORMS, FORMS INCLUDING ELECTRICAL HAZARDS, EQUIPMENT AWARENESS, CONFINED SPACE, ETC.

- SUBMITS ALL RFI (REQUEST FOR INSPECTION) TO ALL WORKS WHICH REQUIRES INTERNAL AND CONSULTANTS INSPECTION BEFORE COMMENCING THE REQUIRED WORKS TO BE DONE, WHICH WILL BE SUBMITTED TO OUR Q.C. DEPT. MANAGER AND TO THE REPRESENTATIVES OF ARAMCO ( PID ) FOR FINAL SCHEDULE FOR INSPECTION.

- PREPARES MOCK-UPS FOR EVERY FINISHING WORKS TO BE DONE ON OUR PROJECT. INCLUDING ALL MATERIAL SUBMITTALS AND APPROVAL BY THE CLIENT - ARAMCO

- PERPARES PROGRESS REPORT TO ALL FINISHING WORKS, ERECTION OF PRE-CAST AND SITE DEVELOPMENT WORKS AND ETC.

- PIPING LAYOUT AND CONNECTIONS FOR TRUNKLINE AND WELL HEAD AREAS ( MANAGING THE WORKS AT SITE ) INCLUDING ELECTRICAL AND INSTRUMENTATION THRU PRE-COMMISSIONING AND COMMISSIONING.

- PROVISION OF PIPE SUPPORT INCLUDING ALL INSTRUMENT SUPPORTS TO INSTALLATION WORK. INCLUDING CIVIL WORKS

ACC - AL ARRAB CONTRACTING COMPANY  
( GENERAL CONTRACTOR )- RIYADH, K.S.A.

CIVIL SITE MANAGER - SEC (SAUDI ELECTRIC CO.)  
SUB-STATION PROJECTS

INCLUSIVE DATES: APRIL 20, 2015 TO DECEMBER 25, 2105  
DUTIES AND RESPONSIBILITIES:

- PERPARES PROGRESS REPORT TO ALL FINISHING WORKS, ERECTION OF PRE-CAST AND SITE DEVELOPMENT WORKS AND ETC.

- PREPARES ALL SCHEDULES FOR EVERY WORKS THAT WILL BE EXECUTED AND INCLUDING ALL MATERIALS TAKE-OFF NEEDED IN THE CONSTRUCTION-(ELECTRICAL, MECHANICAL, CIVIL, FINISHING AND SITE DEVELOPMENT- BACKFILLING WORKS). INCLUDES PREPARATION AND VERIFICATIONS OF MONTHLY INVOICES.

ATTEND MEETING FOR PROGRESS REPORTS, SAFETY, AUDITING AND

TECHNICAL MEETING WITH THE CLIENT AND CONSULTANTS.

- COORDINATES WITH OTHER CONTRACTOR WITH REGARDS TO WORKS THAT DEALS WITH THE INTERFACES THAT ARE COORDINATED TO OTHER WORKS.
- DEALS WITH THE SUPPLIER WITH REGARDS TO MATERIAL, TOOLS, EQUIPMENTS NEEDED IN THE SITE.
- MANAGES ALL CATEGORIES OF WORKS WITH PROPER DELEGATION TO THE SITE ENGINEER IN EVERY DISCIPLINE WITH REGARDS TO SITE EXECUTIONS.
- DEALS IN EVERY WORK INCLUDED IN SITE SUCH AS PRE-CAST ERECTION, CIP CONSTRUCTION, EQUIPMENT DEPLOYMENT AND MANPOWER DEPLOYMENT, AND MATERIAL REQUISITIONS INCLUDING MONITORING AND REPORTING.
- PRESIDE'S THE SAFETY TOOLBOX MEETNG AND SAFETY AWARENESS TRAINING FOR EACH WORKERS @ SITE WHICH CONCERN HAZARDS AND ACCIDENTS PRECAUTIONS SUCH AS; WORKING ON HEIGHTS, ERECTION, SCAFFOLDINGS, PLATFORMS, FORMS INCLUDING ELECTRICAL HAZARDS, EQUIPMENT AWARENESS, ETC.
- SUBMITS ALL RFI (REQUEST FOR INSPECTION) TO ALL WORKS WHICH REQUIRES INTERNAL AND CONSULTANTS INSPECTION BEFORE COMMENCING THE REQUIRED WORKS TO BE DONE, WHICH WILL BE SUBMITTED TO OUR Q.C. DEPT. MANAGER AND TO THE NG-NATURAL GRID FOR FINAL INSPECTION.
- PREPARES HARDSTAND FOR ACCESS AT SITE IN THE EXECUTION AND CONSTRUCTION OF SUB-STATION BUILDING INCLUDING GANTRY TRANSFORMER FOUNDATIONS AND CAPACITOR FOUNDATIONS, ETC.

## Education

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### **B.S. in CIVIL ENGINEERING**

FEATI UNIVERSITY - Manila

1981

## Skills

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EXCEL (Less than 1 year), GAS PLANT (4 years), MICROSOFT OFFICE (Less than 1 year), MICROSOFT PROJECT. (Less than 1 year), MS OFFICE (Less than 1 year)

## Additional Information

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### SKILLS:

- \* EXPERTISE IN CONSTRUCTION - BUILDING, POWER SUB-STATION, CHEMICAL PLANT, OIL & GAS PLANT.
- \* COULD OPERATE EFFECTIVELY WITH MICROSOFT OFFICE TOOLS NAMELY WORD, EXCEL, POWER POINT, MICROSOFT PROJECT.
- \* HAVE WORKED WITH VARIOUS VERSIONS OF PIMAVERA 3 & 6
- \* EFFICIENT MANAGEMENT AND ORGANIZATIONAL ABILITIES
- \* GOOD IN WRITTEN AND COMMUNICATION SKILLS IN ENGLISH
- \* HAVE GOOD PROBLEM SOLVING WITH ANALYTIC THINKING
- \* OPEN MINDED TO WORK IN COMPLEX ENVIRONMENT AND PROJECTS